

ORGANIZATIONAL INSTRUCTIONS

Venue: Faculty of Health, Ružomberok, Nám. A. Hlinku 48

Presenting languages: Slovak, Czech, Polish, English

Signing in: Via form by September 15, 2018 (after this date, it is not possible to sign in).

The length of the lecture: 10 minutes (time limit must be observed)

Conference fee: € 0

Lunch: Possibility to order lunch

Accommodation is organized by participant himself/herself

GUIDELINES FOR AUTHOR CONTRIBUTIONS

A / Submit your own text, spreadsheet, and graphical attachment (charts, documentation) in electronic form no later than September 15, 2018 (submission after deadline will be not accepted).

B / File name: surname_title_of_article.doc (without diacritics)

C / When writing a contribution, please be sure to follow the **uniform format of the page:**

✓ text editor MS WORD

✓ Range - 8 pages, side edge: top = 25 mm, bottom = 15 mm, inner edge = 10 mm, outer border = 15 mm; align left

✓ Times New Roman font type, black font color, line 1.2-line spacing

- Title (Slovak, Czech, Polish) 15-point font, bold, centered on center.

- Subtitles - English translation of the title - 13-point font, bold, centered on center.

- Name and surname of the author (co-authors) - 12 point bold, centered on the center.

- Workplace (university, school, other, city) - 10 point, normal font, centered on center.

- Summary - Abstract - 9-point normal font, range 5-10 lines.

- Keywords - 9-point normal font.

- Text of the post - 10-point normal font.

✓ 1800 characters per side with spaces

✓ Do not divide (split) the words by a hyphen at the end of the line

✓ Do not indent the first line, do not margin the borders, do not end the line with the

Enter key

✓ Use the Enter key only at the end of the paragraph

✓ Tables may not be larger than the page setting

✓ Do not use abbreviations without their further explanation in the text, distinguish between numbers 1.0 and letters l, O, use only round brackets (), rectangles brackets are defined for quoting numbers

D / Uniformly structured text of the post:

Contribution with data of empirical character Contribution of theoretical character

<p>Title of the contribution (in capital letters)</p> <p>Name and surname of the author / authors (no titles, strict rank of authors, full forename and surname)</p> <p>Official name of the workplace</p> <p>Summary (maximum 200 words)</p> <p>Keywords (about 5 words)</p> <p>introduction</p> <p>Objective</p> <p>File and Methodology</p> <p>Results and Interpretation</p> <p>Conclusion</p> <p>List of references (alphabetically sorted, numbered)</p> <p>Contact address of the author</p>

<p>Title of the contribution (in capital letters)</p> <p>Name and surname of author / authors (no titles, strict rank of authors, full name and first name)</p> <p>Official name of the workplace</p> <p>Summary (maximum 200 words)</p> <p>Keywords (about 5 words)</p> <p>Introduction</p> <p>Methodology</p> <p>The actual text of the work</p> <p>conclusion</p> <p>List of references (alphabetically sorted, numbered)</p> <p>Contact address of the author</p>

E / Citation and list of bibliographic references (according to STN ISO 690):

Citation in text: (author's name, date, page (s)), example: (Kozierová et al., 1996, p. 166).

List of bibliographic references (examples)

Books:

1. Nemčeková M., Žiaková K., Mištuna D. Patient Rights: Philosophical Reflection and Health Practice. Bratislava, Slovakia: Iris; 2000. All authors are mentioned, with more than 6 authors mentioning the first 3 authors with the addition "et al."

2. DeVita VT Jr., Lawrence TS, Rosenberg SA, et al. CANCER. Principles & Practice of Oncology. 9th ed. Philadelphia, PA: Lippincott Williams & amp; Wilkins; , 2011.

Proceedings:

Nenutil R. Standardization of histopathological diagnostics of colorectal carcinoma. In: Vyzula 1. R, Žaloudík J, eds. Cancer of the colon and rectum. Praha, Czech Republic: Maxdorf; 2007: 96-102.

2. Nemčeková M. The human concept in the Orem model. In: Jarošová D., eds. Trends in Nursing. Ostrava, Czech Republic: University of Ostrava; 2002: 5-9. (link to article in the proceedings)

If there are more publishers, builders, etc., the first three will be listed with the addition of "et al." And abbreviated eds Eds.

Magazine:

1. Žiaková K., Horváthová, M., Hinčíková J. Experience with the annual use of education sheets in the dialysis center. Modern Medical Management 2001; 8 (1): 14-18. (link to article in magazine)

2. Jakimowicz J, Fingerhut A. Simulation in surgery. Br J Surg. 2009; 96 (6): 563-564.

INFO - Sister. 1999 2(4): 3-19. (if you refer to the entire magazine)

Information sources in electronic form:

1. ADAMS, K. et al. Ethical Consideration of Complementary and Alternative Medical Therapies in Conventional Medical Setting: Annals of Internal Medicine [online]. 2002. <http://www.annals.org>. Accessed October 15, 2002.

2. Wong KP, Lang BH. The role of prophylactic central dissection in differentiated thyroid carcinoma: Issues and controversies [online]. J Oncol. 2011. <http://www.hindawi.com/journals/jo/2011/127929/>. Accessed June 18, 2011.

If the author is not listed:

3. Meeting Country Meeting on Equity in Health in Malawi: Malawi Health Equity Network, Lingadzi Inn, Lilongwe [online]. 2004. <http://www.equinet africa.org/bibl/docs/REP102004malawi.pdf>. Accessed October 6, 2004.

F / Contributions that do not follow the instructions above and will not be presented will be not included for publication in journal.

The conference is included into the system of point assessments of participation in professional events according to Decree of the Ministry of Health SR 366/2005 Z.z. as amended.

DATA REVIEW

- ✓ Send the completed registration form to maria.kopacikova@ku.sk by 15th September 2018
- ✓ Send the full article in electronic form (WORD document) to maria.kopacikova@ku.sk by 15th November 2013
- ✓ Conference will be held on 28.11.2013