

| Description of the Charitable and Missionary Work study programme – 3rd degree, part-time form of study | |
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| Name of the higher education institution | Catholic University in Ružomberok |
| Address of the higher education institution | Hrabovská cesta 1A, 034 01 Ružomberok |
| Identification number of the higher education institution | 722000000 |
| Name of the faculty | Faculty of Theology |
| Address of the faculty | Hlavná 89, 041 21 Košice |

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| Institution body for approving the study programme: |
| <p>a. Approval bodies until 31 March 2021: The KU rector after discussion in the Rector's Board (proposed study programme) and the KU Faculty of Theology Scientific Council (documented study programme information) in accordance with methodical instruction No. 1/2021 for determining structures and procedures for submitting applications for study programme accreditation under §30 of Act No. 269/2018 Coll. until 31 March 2021.</p> <p>b. Approval bodies after 31 March 2021: Study programmes are approved by the Council for the KU Internal Quality System and are assessed and submitted by the KU Quality Steering Committee in accordance with the <u>Internal quality assurance system for education at the Catholic University in Ružomberok</u> directive and the <u>Policies, Procedures and Rules of Study Programmes at the Catholic University in Ružomberok</u> directive approved by the KU rector.</p> |
| Date of the study programme approval or the study programme modification: |
| <p>Approval by the Scientific Council, KU Faculty of Theology: 24 June 2014</p> <p>Date of most recent decision issued by the Ministry of Education of the Slovak Republic: 9 August 2016 – Decision No. 2016-19490/32285:7-15A0</p> |
| Date of the latest change to the ¹ study programme description: |
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| Reference to the results of the latest periodic review of the study programme by the institution: |
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| Reference to the assessment report concerning the application for accreditation of the study programme under §30 of Act No. 269/2018 Coll ² : |
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| 1. Basic information about the study programme |
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| a) Name of the study programme and its number according to the register of study programmes |
| <p>Charitable and Missionary Work</p> <p>UIPŠ code: 7761V21</p> <p>https://www.portalvs.sk/sk/morho/zobrazit/30096</p> |
| b) Degree of higher education and ISCED-F education degree code |
| <p>3rd degree, ISCED-F code 864 – 3rd degree university education</p> <p>https://www.minedu.sk/data/files/3772.pdf</p> |
| c) Place(s) of delivery of the study programme |
| <p>Catholic University in Ružomberok (722000000)</p> <p>Faculty of Theology; Košice (722030000), Hlavná 89, 041 21 Košice</p> |
| d) Name and number of the field of study in which higher education is obtained by completing the study programme, or a combination of two fields of study in which higher education is obtained by completing the study programme, ISCED-F codes of the field / fields ³ |
| <p>33. Social work, ISCED-F 30096 (Charitable and Missionary Work)</p> |
| e) Type of study programme: academically oriented, professionally oriented; translation, translation-combination study programme (listing the specialisations); teaching, teaching-combination study programme (listing the specialisations); artistic, engineering, doctoral, preparation for regulated profession, joint study programme, interdisciplinary studies |
| <p>academically oriented</p> |
| f) Awarded academic degree |
| <p>PhD.</p> |
| g) Form of study ⁴ |
| <p>Part-time</p> |

¹ If the change is not classified as modification of the study programme pursuant to §30 of Act No. 269/2018 Coll.

² Only provided if study programme accreditation was awarded pursuant to §30 of Act No. 269/2018 Coll.

³ According to the International Standard Classification of Education. Departments of Education and Practice 2013.

⁴ Pursuant to §60 of Act No. 131/2002 Coll. on Higher Education Institutions.

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| h) In the case of joint study programmes, cooperating institutions and the range of study obligations the student fulfils at each of the given institutions (§ 54a of the Act on Higher Education Institutions. |
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| i) Language or languages in which the study programme is delivered ⁵ |
| <i>Slovak</i> |
| j) Standard length of the study expressed in academic years |
| <i>3 years</i> |
| k) Capacity of the study programme (planned number of students), the actual number of applicants and students |
| <i>The numbers of applicants are specified in the descriptions of the individual doctoral programmes in the AIS and in the Study Department Archive at the KU Faculty of Theology. Capacity for the part-time form of PhD. studies in the Charitable and Missionary Work study programme (planned number of students) is 4 students. The actual number of applicants in 2021 was 5 applicants. Number of part-time students registered in the 2021/22 academic year: 4 students.</i> |

2. Graduate profile and learning objectives

a) Description of the learning objectives of the study programme such as student's abilities at the time of completion of the programme and the main learning outcomes⁶.

*The basic learning outcome within the doctoral level of education is identified as follows:
education of top scientific and professional workers and their application in the creation of state social policy, acquisition of new theoretical knowledge, in the planning of activities with an impact on the administration, legislation with a possible impact on quality of life.*

Graduates of Charitable and Missionary Work study programme have a portfolio of knowledge, skills and competencies, which are key prerequisites for filling job positions at universities as well as in a wide range of areas of social work. Graduates of this study programme are employable in the following positions.

A graduate is able to carry out educational activities, prepare study materials and lead lectures, exercises, and is able to lead and oppose final theses. A graduate is able to carry out publishing and scientific research activities, to participate in the research activities of the workplace and in the publication of results in journals, and to participate in scientific events at home and abroad, thus promoting internationality. The graduate masters and knows how to choose specific scientific methods of basic and applied research, can determine the focus of research and coordinate the team in the relevant scientific field. They have independent, critical and analytical thinking skills, which they apply in changing conditions, they have knowledge at the level of evaluation and are able to exploit such knowledge in the analysis of relevant details and important interdisciplinary links. They can formulate new hypotheses and strategies for further research and development in the field of social work with interdisciplinary connections and can design, verify, apply and implement their own research findings from their theoretical analysis and their comprehensive scientific research in solving problems in this area. They can independently present the results of research and development in front of the professional community in Slovakia and abroad, while being able to take into account social, scientific and ethical aspects.

A graduate is an independent professional who has knowledge and skills in the field of social prevention and intervention, in the fields of social client management and social processes. As part of the performance of independent professional activities, they perform social prevention and intervention with involving individuals, groups, and the community at large. Within professional intervention, a graduate has a broad portfolio of methods and techniques available for use in social work, which they eruditely apply in the fields of social prevention, social counselling, social rehabilitation, and crisis intervention. They can perform social assessment activities. A social worker cooperates with a social work assistant and coordinates the processes of identifying and motivating clients, assesses the living situation of clients, can determine the level of threat to a child and their family, manages the admission and adaptation processes of clients to various social programs and participates in providing comprehensive care. They manage and coordinate the activities of individual social cases, social groups and communities. They participate in the creation and implementation of local and municipal social policies.

A graduate is able to control the performance of state administration and perform tasks in the field of social exclusion, poverty, assistance in material need, socially excluded communities, state social support, family policy, population policy issues, social and legal protection for children and social guardianship, social services, monetary compensation for severe disability and social assessment activities.

A graduate builds their profile by completing courses that develop their theoretical knowledge and skills, practical skills, abilities, and competencies as specified in the course information sheets, which are attached hereto, and are available on the AIS system portal at: <https://ais2.ku.sk/ais/start.do>

⁵ It means the languages in which all learning outcomes are achieved and all related courses of the study programme as well as the state examinations are carried out. The institution independently provides information on the possibility of partial study parts/courses in other languages in part 4 of the description.

⁶ Learning objectives are achieved in the study programme through measurable learning outcomes in individual parts (modules, subjects) of the study programme corresponding to the relevant level of the Qualifications Framework in the European Higher Education Area.

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| b) The institution indicates the professions for which the graduate is prepared at the time of completion and the potential of the study programme from the point of view of graduate's employability. |
| <i>Professional assistant in higher education, SK ISCO-08: 2310003</i> <i>Social worker, affiliation to the profession of Social work specialist, SK ISCO-08: 2635001</i> <i>Specialist in social and family policy, SK ISCO-08: 2635013</i> |
| c) Relevant external stakeholders who have provided the statement or a favourable opinion on the compliance of the acquired qualification with the sector-specific requirements for the profession ⁷ . |
| <ul style="list-style-type: none"> - <i>Archdiocesan Charity Košice, Ing. Cyril Korpesio, director</i> - <i>Centre for Children and Family Košická Nová Ves, Mgr. Iveta Lumtzerová, director</i> - <i>Maják nádeje non-profit Košice, PaedDr. Mgr. Soňa Vancáková, PhD., director</i> |

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| 3. Graduate employability |
| a) Evaluation of study programme graduate employability. |
| <i>Graduates are employable in all grades and fields:</i> |
| <ul style="list-style-type: none"> - <i>employability in higher education institutions within pedagogical activities,</i> - <i>work in the scientific and research sector, e.g. the Institute for Labour and Family Research (IVPR), Slovak Academy of Sciences</i> - <i>work at the management level in social institutions, Centre for Labour, Social Affairs and Family (ÚPSVR), and the Ministry of Labour, Social Affairs and Family (MPSVR),</i> - <i>work in the individual public sector institutions focused on social affairs,</i> - <i>employable in social services facilities, prison and judicial guard facilities,</i> - <i>employable in the management of third sector organisations.</i> |
| b) Successful graduates of the study programme. |
| <i>PaedDr. Mgr. Soňa Vancáková, PhD., director of the Maják nádeje non-profit, Košice</i> <i>JUDr. Alena Vachnová, PhD., DEDO foundation Košice</i> <i>Mgr. Silvia Václavíková, PhD., Implementation Agency, Ministry of Labour, Social Affairs and Family, regional coordinator of the De-institutionalisation of social services facilities national programme</i> <i>PhDr. Andrea Križanová, PhD., St. Elisabeth's Oncology Institute, Bratislava</i> <i>Ing. Ľubomír Saloň, PhD., Ľubovňa Hospital, deputy</i> <i>Mgr. Bc. Alena Stopková, PhD., Centre for Labour, Social Affairs and Family (ÚPSVR), Reštart national programme</i> <i>PhDr. Michaela Šullová, PhD., university pedagogue, Faculty of Theology Košice</i> <i>Mgr. Veronika Kurillová, PhD., university pedagogue, Faculty of Theology Košice, TI SK</i> |
| c) Evaluation of the study programme quality by employers (feedback). |
| <i>Supporting opinions – responses to the study programme –</i> |
| <ul style="list-style-type: none"> - <i>ADCH Košice, Ing. Cyril Korpesio, director</i> - <i>CDR Košická Nová Ves, Mgr. Iveta Lumtzerová, director</i> - <i>OZ Maják nádeje Košice, PaedDr. Mgr. Soňa Vancáková, PhD., director</i> |

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| 4. Structure and content of the study programme⁸ |
| a) The rules for the design of study plans are within the study programme. |
| <i>The student compiles a study plan in cooperation with an advisor based on the subjects offered in the study programme to ensure they comply with the rules for the given study programme.</i> |
| <i>The compilation of study plans is governed by the provisions of the KU Study Regulations, Article 9 - Credit system and Article 10 - Enrolment and completion of subjects and Article 24 - Doctoral studies</i> <i>(https://www.ku.sk/images/dokumenty/studijny_poriadok_ku.pdf).</i> |
| <i>Doctoral studies are carried out in part-time or part-time form.</i> |
| <i>KU Faculty of Theology's Long-Term Plan:</i> <i>https://www.ku.sk/images/dokumenty/tf/dokumenty/vnutorne_predpisy/zakladne/dlhodob%C3%BD_z%C3%A1mer_tf_ku_2018__2023.pdf</i> |
| <i>Selected characteristics of the content of the study programme are presented in the Course information sheets, which are attached hereto and are available in the KU Faculty of Theology AIS.</i> |
| b) Recommended study plan for the individual study paths ⁹ . |
| <i>The recommended study plan for the Charitable and Missionary Work study programme forms a separate appendix hereto, where the student profiles in the field of social work within their studies.</i> |
| <i>Courses included in the Charitable and Missionary Work study programme are included in the Recommended Study Plan conceived in accordance with §. 3 of Decree No. 614/2002 Coll. on the Study Credit System. Accessible from:</i> |

⁷ In the case of regulated professions in accordance with the requirements for the acquisition of professional competence pursuant to a special regulation.

⁸ Selected characteristics of the content of the study programme can be stated directly in the Course information sheets or supplemented by the information of the Course information sheets.

⁹ In accordance with Decree No. 614/2002 Coll. on the study credit system and Act No. 131/2002 Coll. on Higher Education Institutions and on amendment of certain acts.

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| https://www.slov-lex.sk/pravne-predpisy/SK/ZZ/2002/614/vyhlasene_znenie.html . |
| c) The study plan states: |
| - individual parts of the study programme (modules, courses, and other relevant school and extracurricular activities, if they contribute to the achievement of the required learning outcomes and allow to obtain credits) in the structure of compulsory, compulsory optional and optional courses, The recommended study plan forms a separate appendix hereto. |
| - profile courses of the relevant study path (specialisation) within the study programme |
| The recommended study plan for the Charitable and Missionary Work study programme includes profile courses that are highlighted and marked with a dichotomous expression: yes / no. |
| - for each learning part/course the learning outcomes, related criteria and rules of their assessment so that the learning objectives of the study programme are met (they can be stated only in the Course information sheets, in the Learning outcomes section and in the Course completion requirements), The learning outcomes, criteria and rules for the assessment of individual courses and learning part are specified in the Course information sheets in the Learning outcomes section and in the Course completion requirements. KU Faculty of Theology information sheets are attached to this description: https://ais2.ku.sk/ais/servlets/WebUIServlet?appClassName=ais.gui.vs.st.VSST178App&kodAplikacie=VSST178&uiLang=SK&viewer=web |
| - prerequisites, co-requisites and recommendations for the design of the study plan, Conditional subjects, i.e. prerequisites and co-requisites, the successful completion of which determines the enrolment and study of the follow-up course are listed in the Course information sheets in the Conditional courses section and in the Recommended description of the study programme attached hereto. These are available to students in the KU AIS. Mutually forming objects (binding connections), i.e. those requiring continuity in the development of knowledge, skills and especially practical skills are complemented by prerequisites. Prerequisites for courses are specified in the AIS with a reference to the information sheet. The obligation given by the prerequisite must be fulfilled before enrolling in the next course. The course information sheet lists the course whose proper completion is a condition for enrolment in the course. KU Faculty of Theology information sheets: https://ais2.ku.sk/ais/servlets/WebUIServlet?appClassName=ais.gui.vs.st.VSST178App&kodAplikacie=VSST178&uiLang=SK&viewer=web KU Faculty of Theology Study Regulations: https://www.ku.sk/app/cmsFile.php?disposition=i&ID=977 |
| - for each learning part of the study plan/course the applied educational activities (lecture, seminar, exercise, final work, project work, laboratory work, internship, excursion, field practice, professional practice, state exam, etc. or their combinations) suitable for achieving learning outcomes, Educational activities, forms and methods for every course, and for every educational activity are specified in the Course information sheets in the section labelled Type, scope and method of educational activities and are made available to students in the KU AIS. KU Faculty of Theology information sheets: https://ais2.ku.sk/ais/servlets/WebUIServlet?appClassName=ais.gui.vs.st.VSST215App&kodAplikacie=VSST215&viewer=web&uiLang=SK |
| - methods by which the educational activity is delivered – present, distant, combined (in accordance with the Course information sheets), KU Faculty of Theology information sheets specify the methods by which the educational activity is delivered: https://ais2.ku.sk/ais/servlets/WebUIServlet?appClassName=ais.gui.vs.st.VSST215App&kodAplikacie=VSST215&viewer=web&uiLang=SK |
| - outline/syllabus of the course ¹⁰ , The syllabus of each course is given in the Course information sheet. Teachers delivering courses during assessment provide the working group with access to other course study materials and the contents of individual educational activities. |
| - student workload ("extent" of individual courses and educational activities separately) ¹¹ , The student workloads within the individual courses and educational activities (for both in-person and remote instruction and activities) for the Charitable and Missionary Work study programme description are specified in the individual course information sheets. The Charitable and Missionary Work student programme description (attached hereto) takes into account the credit system based on the principle of assessing the learner's burden. It uses the recommendations of the ECTS system for the collection and transfer of credits, which is based on the principle of transparency of learning, teaching and assessment processes. ECTS Users' Guide 2015: https://op.europa.eu/en/publication-detail/-/publication/da7467e6-8450-11e5-b8b7- |

¹⁰ Teachers delivering a course during assessment provide the working group with access to course study materials and the contents of individual educational activities.

¹¹ We recommend stating the burden related to in-person and non-in-person teaching in accordance with ECTS Users' Guide 2015.

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KU Faculty of Theology information sheets:

<https://ais2.ku.sk/ais/servlets/WebUIServlet?appClassName=ais.gui.vs.st.VSST215App&kodAplikacie=VSST215&viewer=web&uiLang=SK>

KU Faculty of Theology Study Regulations: <https://www.ku.sk/app/cmsFile.php?disposition=i&ID=977>

- credits allocated to each part based on the learning outcomes achieved and the workload involved,

The number of credits allocated to individual courses, the achieved output and educational activities are included in the student's workload. The number of credits and the student's workload are stated in each course information sheet separately. The determination of the student's workload was based on the rule where 1 credit corresponds to 25 hours of student work.

KU Faculty of Theology information sheets:

<https://ais2.ku.sk/ais/servlets/WebUIServlet?appClassName=ais.gui.vs.st.VSST178App&kodAplikacie=VSST178&uiLang=SK&viewer=web>

- the person responsible for the course (or a partner organisation/person¹²) with an indication of the contact details,

The names of teachers delivering individual courses and educational activities in terms of the Charitable and Missionary Work study programme description are stipulated in the Course information sheets.

prof. PhDr. Tadeusz Wladislav Bak, PhD. tadeus.bak@ku.sk

doc. PhDr. Janka Bursová, PhD. MBA janka.bursova@ku.sk

prof. ThDr. PaedDr. Roman Králik, ThD. roman.kralik@ku.sk

doc. ThDr. Radoslav Lojan, PhD. radoslav.lojan@ku.sk

doc. PhDr. Ing. Lýdia Lešková, PhD. lydia.leskova@ku.sk

Persons providing profile are also teachers of all subjects of the recommended study plan, which are subject to the obligations of monitoring the quality of education, specified in the Directive "Policies procedures and rules of study programs at KU in Ružomberok" in Article 6.4 (3) and 6.5 (1). Specific information on the guarantee of the subject is provided by the information sheets of the study program and VUPCH.

- course teachers (or participating partner organisations/persons) (may also be mentioned in Course information sheets),

The names of teachers delivering the individual courses and educational activities in terms of the Charitable and Missionary Work study programme description are stipulated in the Course information sheets.

prof. PhDr. Tadeusz Wladislav Bak, PhD.

doc. PhDr. Janka Bursová, PhD., MBA, LL.M.

PhDr. Mgr. Zuzana Budayová, PhD.

doc. PhDr. Marek Forgáč, PhD.

doc. PhDr. Mária Gažiová, PhD., MBA

prof. ThDr. Edward Zygmunt Jarmoch, PhD.

doc. ThDr. Ján Jenčo, PhD.

doc. JUDr. ICDr. Juraj Jurica, PhD.

prof. ThDr. PaedDr. Roman Králik, ThD.

doc. PhDr. Ing. Lýdia Lešková, PhD.

doc. ThDr. Radoslav Lojan, PhD.

PhDr. Michaela Šul'ová, PhD.

- places where the courses are taught (if the study programme is delivered at several workplaces).

All courses and educational activities contained in the Charitable and Missionary Work study programme description are delivered in classrooms at the KU Faculty of Theology, Hlavná 89, Košice.

d) The institution states the number of credits, the achievement of which is a condition for proper completion of studies and other requirements that the student must meet within the study programme and for its proper completion, including the requirements for state examinations, rules for re-study and rules for the extension, interruption of study.

A student in the study programme is required to obtain the necessary number of credits in the distribution and in the total amount as specified in the accredited study programme (and as specified in the study programme description).

The standard length of study for a doctoral-level study programme is four academic years in the part-time form of study; the number of credits, the achievement of which is a condition for the proper completion of studies, for a part-time doctoral study programme with a standard length of study of four academic years is 180 credits.

Further conditions for the course of study, progress in the study, repetition, interruption and proper completion of the study are set out in the KU Study Regulations in Art. 16 – State and rigorous examinations, Art. 17 – Completion of studies, Art. 18 – Interruption of studies, Art. 19 – Leaving study and Art. 20 – Exclusion from study (https://www.ku.sk/images/dokumenty/studijny_poriadok_ku.pdf).

¹² Such as in providing professional practice or other educational activities carried out outside the university.

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| <p><i>KU Study Regulations: https://www.ku.sk/images/dokumenty/studijny_poriadok_ku.pdf.</i></p> |
| <p>e) <i>For individual study plans, the institution states the requirements for completing the individual parts of the study programme and the student's progress within the study programme in the given structure:</i></p> |
| <p>- <i>number of credits for compulsory courses required for proper completion of studies/completion of a part of studies,</i></p> |
| <p><i>Students must obtain the following for proper completion of their studies in accordance with the Charitable and Missionary Work study programme description:</i></p> <p><i>Study part - min. 54 credits</i></p> <p><i>- for mandatory courses, at least 40 credits</i></p> <p><i>Scientific part - min. 81 credits</i></p> <p><i>- for mandatory courses, at least 65 credits</i></p> <p><i>State exams and dissertation defence at least 45 credits.</i></p> <p><i>All completed courses are specified in the transcript that accompanies the diploma:</i></p> <p><i>KU Faculty of Theology Study Regulations: https://www.ku.sk/app/cmsFile.php?disposition=i&ID=977</i></p> |
| <p>- <i>number of credits for optional courses required for the proper completion of studies/completion of a part of studies,</i></p> |
| <p><i>Students must obtain the following for proper completion of their studies in accordance with the Charitable and Missionary Work study programme description:</i></p> <p><i>Study part - min. 54 credits</i></p> <p><i>- for mandatory elective courses at least 14 credits.</i></p> <p><i>Scientific part - min. 81 credits</i></p> <p><i>- for mandatory elective courses at least 16 credits,</i></p> <p><i>All completed courses are specified in the transcript that accompanies the diploma:</i></p> <p><i>KU Faculty of Theology Study Regulations: https://www.ku.sk/app/cmsFile.php?disposition=i&ID=977</i></p> |
| <p>- <i>number of credits for the final thesis and the defence of the final thesis required for the proper completion of studies,</i></p> |
| <p><i>Students must obtain the following for proper completion of their studies in accordance with the Charitable and Missionary Work study programme description:</i></p> <p><i>State exams and dissertation defence require at least 45 credits.</i></p> |
| <p>- <i>number of credits for professional practice required for the proper completion of studies/completion of a part of studies,</i></p> |
| <p><i>The Charitable and Missionary Work study programme does not include professional practice.</i></p> |
| <p>- <i>number of credits required for the proper completion of studies/completion of a part of the studies for project work with the indication of relevant courses in engineering study programmes,</i></p> |
| <p><i>This is not an engineering study programme.</i></p> |
| <p>- <i>number of credits required for the proper completion of studies/completion of a part of the studies for artistic performances in addition to the final thesis in art study programme.</i></p> |
| <p><i>This is not a study programme with an artistic focus.</i></p> |
| <p>f) <i>The institution describes the rules for verification of learning outcomes, students assessment and the possibilities of appealing against the assessment.</i></p> |
| <p><i>The rules for verification of learning outcomes, students assessment and the possibilities of appealing against the assessment are specified in:</i></p> <p>- <i>KU Faculty of Theology Study Regulations: https://www.ku.sk/app/cmsFile.php?disposition=i&ID=977 in Article 11. Assessment of learning outcomes, and in the KU Study Regulations: Art. 11 – Assessment of learning outcomes and Art. 21 – Proceedings involving study rights and student obligations: https://www.ku.sk/images/dokumenty/studijny_poriadok_ku.pdf.</i></p> <p><i>Student rights and obligations are also resolved in:</i></p> <p>- <i>KU Faculty of Theology Disciplinary Code: https://www.ku.sk/images/dokumenty/tf/dokumenty/vnutorne_predpisy/zakladne/disciplinarny_poriadoktfku.pdf</i></p> <p>- <i>KU Disciplinary Code: https://www.ku.sk/app/cmsFile.php?disposition=i&ID=1249</i></p> <p><i>Rules violations are resolved at KU through the established Disciplinary Committee: https://www.ku.sk/app/cmsFile.php?disposition=i&ID=1250</i></p> |
| <p>g) <i>Conditions for recognition of studies or a part of studies.</i></p> |
| <p><i>The conditions under which courses or credits are recognised are specified in the Study Regulations in Article 12, Recognition of completed parts of study. The application for recognition of a course and the award of credits for the relevant course is submitted by the student to the study department of their home faculty or university.</i></p> <p><i>Further conditions for the course of study, progress in the study, repetition, interruption and proper completion of the study are set out in the KU Study Regulations in Art. 16 – State and rigorous examinations, Art. 17 – Completion of studies, Art. 18</i></p> |

– Interruption of studies, Art. 19 – Leaving study and Art. 20 – Exclusion from study
https://www.ku.sk/images/dokumenty/studijny_poriadok_ku.pdf and in the KU Faculty of Theology Study Regulations:
<https://www.ku.sk/app/cmsFile.php?disposition=i&ID=977>

h) Topics of final theses of the study programme (or a link to the list).

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| Women returning to the labour market following maternity leave in Czechia | 2018/2019 |
| Poczucie koherencji u osób uzależnionych od substancji psychoaktywnych a pomoc społeczna | 2018/2019 |
| Rola pracownika socjalnego w zakresie funkcjonowania rodzin z problemem przemocy | 2018/2019 |
| Poziom wiktyimizacji kobiet doświadczających przemocy domowej na terenie woj. śląskiego | 2018/2019 |
| Kompetencje społeczne osób niepełnosprawnych (terenu województwa śląskiego) | 2018/2019 |
| Poczucie koherencji a samoocena u osób bezrobotnych (z terenu województwa śląskiego) | 2018/2019 |
| Orientacja życiowa i kompetencje społeczne rodziców zastępczych na terenie województwa śląskiego | 2018/2019 |
| Social intervention and supporting mechanisms for work with impoverished families as a perspective for building family capital and family resources | 2019/2020 |
| Readiness of local government bodies for the decentralisation of competencies in the area of social affairs | 2020/2021 |
| Preparedness of missionaries for crisis and stressful situations during missions | 2020/2021 |
| Social work in the context of multiple generations | 2021/2022 |
| Social work with the families of members of the armed forces after they return from foreign missions | 2021/2022 |
| Rola i znaczenie wsparcia kościoła w kształtowaniu współczesnego człowieka/chrześcijanina jako postawa służby i odpowiedzialności | 2021/2022 |
| Problem alkoholizmu wśród młodzieży do 18-go roku życia na terenie Powiatu Myślenickiego | 2021/2022 |
| Pomoc społeczna i humanitarna dla osób dotkniętych ubóstwem w dostępie do wody pitnej | 2021/2022 |
| Znaczenie poszanowania ludzkiej godności osób z niepełnosprawnością intelektualną w działalności charytatywnej Domu Pomocy Społecznej w Moryni | 2021/2022 |
| Działalność Domu Pomocy Społecznej im. Jana Pawła II w Nasielsku jako forma realizacji misyjnej i charytatywnej pracy | 2021/2022 |
| Znaczenie instytucji socjalnych w podnoszeniu jakości życia seniorów | 2021/2022 |

The topics of final theses are regularly published in the KU AIS in the Register of final theses <https://ais2.ku.sk/ais/servlets/WebUIServlet?appClassName=ais.qui.vs.es.VSES057App&kodAplikacie=VSES057&uiLang=SK&viewer=web> and one the websites of the faculty's workspaces or teachers.

i) Description or reference to:

- rules for the assignment, processing, opposition, defence and evaluation of final theses in the study programme,

The university has developed a comprehensive system of processes ensuring the procedure for the preparation and organisation of final theses at all levels of study. The basic document is the Directive on the requisites of final theses, their bibliographic registration, control of originality, storage and access, issued by KU's rector. The Rector's directive on the requisites of final, rigorous and habilitation theses, their bibliographic registration, control of originality, storage and access at the Catholic University in Ružomberok specifies general provisions, basic concepts, characteristics and formal arrangement of final theses, ethics and technique of citation and bibliographic references, work structure, submission, control of originality and access, competence of the university, its parts and competence of the author of the final thesis, information about the central register of final theses and of the competence of the ministry and the university, final provisions:

https://www.ku.sk/images/dokumenty/web_smernica_rektora_o_n%C3%A1le%C5%BFitostiach_z%C3%A1vere%C4%8Dn%C3%BDch_pr%C3%A1cpdf.pdf.

Specific procedures for defining the writing of final theses in the doctoral degree, their processing, defence and evaluation are set out in the KU Study Regulations.

All documents concerning final theses, including the rector's directives and appendices thereto are published on the KU Faculty of Theology website for students to use:

<https://www.ku.sk/fakulty-katolickej-univerzity/teologicka-fakulta/studium/zaverecne-prace/>

- opportunities and procedures for participation in student mobility,

The KU Faculty of Theology Study Regulations in the part concerning the organisation of educational activities allows for students to complete a portion of their studies at another higher education institution in Slovakia or abroad. The dean / rector or the vice-rector for external relations and marketing grants approval for mobility. Part of the study is recognised in accordance with the contract, the European standard and the European Credit Transfer System. The measure issued by the rector titled "Rector's Directive on the implementation of mobility within the Erasmus + KA 103 and KA107 (336.1k) programme" is issued at the Catholic University in Ružomberok (KU) in accordance with the provisions of Act No. 131/2002 Coll. on Higher Education Institutions and on amendment of certain acts, as amended. Via this Rector's measure, KU leadership defines the activities of individual actors in relation to the implementation of student mobility abroad within the Erasmus+ and CEEPUS programme. The introductory provisions of the Rector's measure respond to the main ideas of the Bologna Process. When designing the quality of education, KU applies the approaches declared in the current concepts for determining and evaluating educational results. The Rector's measure is prepared in accordance with §87a of the Act on Higher Education Institutions.

For incoming students, credits are assessed on the basis of their acquisition, i.e. the degree of compliance of the completed instruction with the given study programme is assessed by the study supervisor. In case of agreement, the credits are recognised and any instruction that has not been completed may be supplemented within the requirements of the study programme.

Student mobility is secured and directed by the rector, or the coordinator appointed by the dean. Their task is to prepare and implement a programme of international cooperation in the field of education, to resolve tasks related to the sending and admission of students, and to provide counselling services to students regarding opportunities to study at other higher education institutions in Slovakia and abroad.

The KU Department for Foreign Relations and Mobility publishes information on student mobility opportunities on the KU website: <https://www.ku.sk/medzinarodne-vztahy/erasmus-student-ka-131/>

Rector's directive: <https://www.ku.sk/app/cmsFile.php?ID=85&disposition=i>

More information: <https://www.ku.sk/medzinarodne-vztahy/erasmus-student-ka-131/>

Foreign relations and mobility: <https://www.ku.sk/katolicka-univerzita-v-ruzomberku/uradna-vyveska.html>

Completed mobility – list of doctoral students in the Charitable and Missionary Work study programme

| | | | |
|---------------------|----------|--|-----------|
| Mária Maliňáková | Erasmus | Czech Association of Social Services Providers | 2013 |
| Michaela Šuľová | CEEPUS | KTF Universität Karl Franzens, Graz | 2013 |
| Soňa Vancáková | CEEPUS | Opole University | 2014 |
| Soňa Vancáková | CEEPUS | University of Vienna, Catholic Theological Faculty | 2014 |
| Michaela Šuľová | CEEPUS | University of Vienna, Catholic Theological Faculty | 2014 |
| Peter Židó | CEEPUS | University of Vienna, Catholic Theological Faculty | 2014 |
| Peter Židó | Erasmus+ | Universidad Pontificia Comillas, Madrid | 2014 |
| Alena Stopková | Erasmus+ | DROM, Roma Centre, Brno | 2015 |
| Lenka Urbanová | Erasmus+ | Salesko - Salesian Centre for Children and Youth in Brno-Líšeň | 2015 |
| Alena Stopková | Erasmus+ | DROM, Roma Centre, Brno | 2015 |
| Andrea Križanová | Erasmus+ | Uniwersytet Kardynała S. Wyszyńskiego w Warszawie | 2015-2016 |
| Milan Molokáč | Erasmus+ | Uniwersytet Opolski | 2015-2016 |
| Lenka Urbanová | Erasmus+ | Salesian Centre for Children and Youth – Children's and Youth Home | 2015 |
| Gréta Gáborová | Erasmus+ | Kroměříž Children's Home | 2016 |
| Katarína Chovancová | CEEPUS | Opole University, Opole | 2016 |
| Katarína Chovancová | CEEPUS | Theological College of Pécs, Pécs | 2016 |
| Katarína Chovancová | CEEPUS | Debrecen University of Reformed Theology | 2016 |
| Milan Molokáč | CEEPUS | Opole University, Opole | 2016 |
| Milan Molokáč | CEEPUS | Theological College of Pécs, Pécs | 2016 |
| Katarína Chovancová | CEEPUS | Palacký University, Olomouc, Faculty of Theology | 2016 |
| Katarína Chovancová | CEEPUS | Theological College of Pécs | 2017 |
| Katarína Chovancová | CEEPUS | University of Zagreb | 2017 |
| Katarína Chovancová | CEEPUS | Opole University, Theological Faculty | 2017 |
| Milan Molokáč | CEEPUS | Theological College of Pécs | 2017 |
| Milan Molokáč | CEEPUS | University of Vienna, Catholic Theological Faculty | 2017 |
| Milan Molokáč | CEEPUS | University of Zagreb | 2017 |
| Alena Stopková | CEEPUS | Theological College of Pécs | 2017 |
| Katarína Chovancová | CEEPUS | Theological College of Pécs | 2018 |
| Katarína Mičková | Erasmus+ | Salinger, Triangl Centre – Hradec Králové | 2021 |
| Nikoleta Síváková | Erasmus+ | Salinger, Triangl Centre – Hradec Králové | 2021 |

- rules for adherence to academic ethics and rules for drawing consequences,

The rules for conforming to academic ethics at the KU Faculty of Theology and for deriving consequences for breaches thereof are governed by the Code of Ethics for KU in Ružomberok <https://www.ku.sk/app/cmsFile.php?ID=72&disposition=i> pursuant to the Act on Complaints:

<https://www.slov-lex.sk/pravne-predpisy/SK/ZZ/2010/9/>.

The rules of observance of academic ethics and derivation of consequences are governed by the Disciplinary Code of the Catholic University of Ružomberok for students; the area of academic ethics is mainly affected by Art. 4 (3) letter e) - conduct contrary to good morals in connection with the fulfilment of study obligations are available at:

https://www.ku.sk/images/dokumenty/disciplinary_poriadok_ku_pre_studentov.pdf

- procedures applicable to students with special needs,

The diversity of students' needs (special needs) are stipulated in the Rector's directive on support for scholarship applicants and students with special

needs: https://www.ku.sk/images/dokumenty/smernica_rektora_o_podpore_uch%C3%A1dza%C4%8Dov_o_%C5%A1t%C3%BAdiu_a_%C5%A1tudentov_so_%C5%A1pecifick%C3%BDmi_potrebami_na_ku.pdf.

The KU Faculty of Theology has established a coordinator for students with special needs, who is available to the students and works closely with the KU Counselling Centre, which covers the care of these students. Contact information for the faculty coordinator and other information for the faculty's students: <https://www.ku.sk/fakulty-katolickej->

univerzity/teologicka-fakulta/studium/sluzby-studentom/informacie-pre-studentov-so-specifickymi-potrebami.html
Information about the Counselling Centre is published on the university's website: <https://www.ku.sk/studium-na-katolickej-univerzite/student/poradsne-centrum/?preview=1>

The directive is created in accordance with §100 (11) of Act No. 131/2002 Coll. on Higher Education Institutions and on amendment of certain acts as amended ("Act on Higher Education Institutions (and Decree No. 458/2012 Coll. on Minimum Entitlements of Students with Special Needs and creates a generally accessible academic environment and corresponding study conditions for students with special needs without reducing the requirements for their study performance.

- procedures for filing complaints and appeals by students.

When students file complaints and appeals, all processes involving:

- acceptance at the school, testing, accommodations, criminal activity

are governed by Act No. 9/2010 Coll. on Complaints and its amending Act No. 94/2017 Coll.

(<https://www.aspi.sk/products/lawText/1/88314/1/2/zakon-c-94-2017-zz-ktorym-sa-meni-a-doplna-zakon-c-9-2010-zz-o-staznostiach-v-zneni-neskorsich-predpisov/zakon-c-94-2017-zz-ktorym-sa-meni-a-doplna-zakon-c-9-2010-zz-o-staznostiach-v-zneni-neskorsich-predpisov>).

The procedures for filing complaints and appeals by students are governed by the KU Study Regulations in Art. 21 – Proceedings involving study rights and student obligations

(https://www.ku.sk/images/dokumenty/studijny_poriadok_ku.pdf).

When justified, a student may request correction of the results of their assessment. A student has a right in the given academic year in which they are enrolled in a course to two substitute examination dates within the announced exam dates and the academic year schedule. At the student's request, the examiner will allow a re-examination even if the student has passed the regular examination date. The corrective date of the exam is entered in the AIS. If the student so requests, the vice-dean / vice-rector for education may, in justified cases, allow the examination to take place in an adjustment period before a commission appointed by the dean / rector. Examination by such commission may be requested from the faculty's study department within five working days after the regular date or the first corrective date of the examination.

5. Course information sheets of the study programme

The information sheets for all courses in the structure defined in Decree No. 614/2002 Coll. for the Charitable and Missionary Work study programme are accessible in the AIS and attached to the Description of the Charitable and Missionary Work study programme.

6. Current academic year plan and current schedule (or hypertext link).

The current academic year plan and current schedule is published on the KU Faculty of Theology's website in the Study section.

Accessible from: <https://www.ku.sk/fakulty-katolickej-univerzity/teologicka-fakulta/studium/informacie-o-studiu.html> and in the AIS.

The 2021/2022 academic year schedule is published on the university's website at <https://www.ku.sk/app/cmsFile.php?ID=107&disposition=i>

7. Persons responsible for the study programme

a) Person responsible for the delivery, development, and quality of the study programme (indicating the position and contact details).

| | |
|--|---|
| Name and surname (with academic titles): | prof. PhDr. Tadeusz Wladislav Bqk, PhD. |
| Position: | professor |
| Phone number: | +421 55/6836 100 |
| Email: | tadeusz.bak@ku.sk |
| Link to the list of persons in the register of university employees: | https://www.portalvs.sk/regzam/detail/29759 |
| Link to the employee's Research / artistic / educational profiles of teachers (VUPCH) entry: | https://www.ku.sk/app/cmsFile.php?disposition=i&ID=1385 |

b) List of teachers of the study programme with the assignment to the course and provided with a link to the central Register of university staff and with contact details (may be a part of the study plan).

| Contact person | Profile courses | Link to the register of university employees |
|--|--|--|
| <p>prof. PhDr. Tadeusz Wladislav Bqk, PhD. https://www.ku.sk/app/cmsFile.php?disposition=i&ID=1385 professor Email: tadeus.bak@ku.sk https://www.ku.sk/tadeusz.bak/ Phone: +421 55/6836 100 Address: Hlavná 89, 041 21 Košice</p> | <p>Bibliography 1 - 4 Conferences 1 - 4 International Symposium 1 - Domestic International Symposium 2 - Foreign Missionary work Publishing activity 1 - 4 Pedagogical activity 1 - 4 Project activity 1 - 4</p> | <p>https://www.portalvs.sk/regzam/detail/29759</p> |

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|---|---|--|
| <p>PhDr. Mgr. Zuzana Budayová, PhD. https://www.ku.sk/app/cmsFile.php?disposition=i&ID=1367 assistant professor Email: zuzana.budayova@ku.sk https://www.ku.sk/zuzana.budayova/ Phone: +421 55/6836 111 Address: Hlavná 89, 041 21 Košice</p> | <p>Bibliography 1 - 4 Charity work Social science methodology - quantitative and qualitative research Conferences 1 - 4 International Symposium 1 - Domestic International Symposium 2 - Foreign Publishing activity 1 - 4 Pedagogical activity 1 - 4 Project activity 1 - 4</p> | <p>https://www.portalvs.sk/regzam/detail/18223</p> |
| <p>doc. PhDr. Janka Bursová, PhD. MBA., LL.M. https://www.ku.sk/app/cmsFile.php?disposition=i&ID=1426 assistant professor Email: janka.bursova@ku.sk https://www.ku.sk/janka.bursova/ Phone: +421 55/6836 111 Address: Hlavná 89, 041 21 Košice</p> | <p>Bibliography 1 - 4 Conferences 1 - 4 International Symposium 1 - Domestic International Symposium 2 - Foreign Missionary work Law in social work Publishing activity 1 - 4 Pedagogical activity 1 - 4 Project activity 1 - 4 Residential social work Specialized social counseling</p> | <p>https://www.portalvs.sk/regzam/detail/8280</p> |
| <p>doc. PhDr. Marek Forgáč, PhD. http://old.ku.sk/images/dokumenty/tf/dokumenty/vpch_pedagogov/vupch-forg%C3%A1%C4%8D.pdf assistant professor Email: marek.forgac@ku.sk https://www.ku.sk/marek.forgac/ Phone: +421 55/6836111 Address: Hlavná 89, 041 21 Košice</p> | <p>Bibliography 1 - 4 Conferences 1 - 4 International Symposium 1 - Domestic International Symposium 2 - Foreign Publishing activity 1 - 4 Pedagogical activity 1 - 4 Project activity 1 - 4</p> | <p>https://www.portalvs.sk/regzam/detail/8179</p> |
| <p>doc. PhDr. Mária Gažiová, PhD., MBA assistant professor Email: maria.gaziova@ku.sk https://www.ku.sk/maria.gaziova/ Phone: +421 55/6836111 Address: Hlavná 89, 041 21 Košice</p> | <p>Bibliography 1 - 4 Conferences 1 - 4 International Symposium 1 - Domestic International Symposium 2 - Foreign Publishing activity 1 - 4 Pedagogical activity 1 - 4 Project activity 1 - 4</p> | <p>https://www.portalvs.sk/regzam/detail/848</p> |
| <p>prof. ThDr. Edward Zygmunt Jarmoch, PhD. professor Email: edward.zygmunt.jarmoch@ku.sk https://www.ku.sk/edward.zygmunt.jarmoch/ Phone: +421 55/6836111 Address: Hlavná 89, 041 21 Košice</p> | <p>Bibliography 1 - 4 Conferences 1 - 4 International Symposium 1 - Domestic International Symposium 2 - Foreign Publishing activity 1 - 4 Pedagogical activity 1 - 4 Project activity 1 - 4</p> | <p>https://www.portalvs.sk/regzam/detail/25736</p> |
| <p>doc. ThDr. Ján Jenčo, PhD. https://www.portalvs.sk/regzam/detail/7884 http://old.ku.sk/images/dokumenty/tf/dokumenty/vpch_pedagogov/vupch-jen%C4%8Do.pdf assistant professor Email: jan.jenco@ku.sk https://www.ku.sk/jan.jenco/ Phone: +421 55/6836158 Address: Hlavná 89, 041 21 Košice</p> | <p>Pedagogy and andragogy in social work</p> | <p>https://www.portalvs.sk/regzam/detail/7884</p> |
| <p>doc. JUDr. ICDr. Juraj Jurica, PhD. https://www.ku.sk/app/cmsFile.php?disposition=i&ID=1373 assistant professor Email: juraj.jurica@ku.sk https://www.ku.sk/juraj.jurica/ Phone: +421 55/6836157 Address: Hlavná 89, 041 21 Košice</p> | <p>Law in social work</p> | <p>https://www.portalvs.sk/regzam/detail/7907</p> |
| <p>prof. ThDr. PaedDr. Roman Králik, ThD. https://www.ku.sk/app/cmsFile.php?disposition=i&ID=1587 profesor Email: roman.kralik@ku.sk https://www.ku.sk/roman.kralik/ Telefón: +421 55/6836 111 Adresa: Hlavná 89, 041 21 Košice</p> | <p>Bibliography 1 - 4 Charity work Conferences 1 - 4 International Symposium 1 - Domestic International Symposium 2 - Foreign Publishing activity 1 - 4 Pedagogical activity 1 - 4 Pedagogy and andragogy in social work Project activity 1 - 4</p> | <p>https://www.portalvs.sk/regzam/?do=filterForm-submit&name=Roman&surname=K%C3%A1lik&sort=surname&employment_state=no&filter=Vy%C4%BEda%C5%A5</p> |
| <p>doc. PhDr. Ing. Lýdia Lešková, PhD. http://old.ku.sk/images/dokumenty/tf/dokumenty/vpch_pedagogov/vupch-le%C5%A1kov%C3%A1.pdf assistant professor Email: lydia.leskova@ku.sk https://www.ku.sk/lydia.leskova/</p> | <p>Bibliography 1 - 4 Social science methodology - quantitative and qualitative research Conferences 1 - 4 International Symposium 1 - Domestic International Symposium 2 - Foreign</p> | <p>https://www.portalvs.sk/regzam/detail/8060</p> |

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|--|---|---|
| Phone: +421 55/6836155 Address: Hlavná 89, 041 21 Košice | Publishing activity 1 - 4 Pedagogical activity 1 - 4 Project activity 1 - 4 Specialized social counselling Selected theories of social work | |
| doc. ThDr. Radoslav Lojan, PhD. https://www.ku.sk/app/cmsFile.php?disposition=i&ID=1403 assistant professor Email: radoslav.lojan@ku.sk https://www.ku.sk/radoslav.lojan/ Phone: +421 55/6836100 Address: Hlavná 89, 041 21 Košice | Bibliography 1 - 4 Conferences 1 - 4 International Symposium 1 - Domestic International Symposium 2 - Foreign Pastoral social work Pedagogical activity 1 - 4 Project activity 1 - 4 Publishing activity 1 - 4 | https://www.portalvs.sk/regzam/detail/18263 |
| PhDr. Michaela Šulfová, PhD. http://old.ku.sk/images/dokumenty/tf/dokumenty/vpch_pedagogov/vupch-%C5%A1u%C4%BEov%C3%A1.pdf assistant professor Email: michaela.sulova@ku.sk https://www.ku.sk/michaela.sulova/ professional assistant Phone: +421 55/6836153 Address: Hlavná 89, 041 21 Košice | Bibliography 1 - 4 Conferences 1 - 4 International Symposium 1 - Domestic International Symposium 2 - Foreign Publishing activity 1 - 4 Pedagogical activity 1 - 4 Project activity 1 - 4 Residential social work | https://www.portalvs.sk/regzam/detail/24805 |
| c) Reference to scientific / artistic-pedagogical characteristics of persons delivering the profile courses of the study programme. | | |
| <p>Links to the Research / artistic / educational profiles of teachers (VUPCH) entries for the teachers or profile courses are provided on the KU Faculty of Theology website https://www.ku.sk/fakulty-katolickej-univerzity/teologicka-fakulta/pracoviska-fakulty/katedry/vedecko-umelecko-pedagogicke-charakteristiky-pedagogov.htm and at the same time in this document with a reference under the name of the teacher in point 7 b).</p> <p>The Research / artistic / educational profiles of teachers (VUPCH) entries for individuals delivering the profile courses are attached to the accreditation file for the study programme and the Application for granting accreditation. We likewise disclose information to students using the personal profiles of employees accessed under the headings for the individual departments.</p> <p><i>Department of Social Sciences</i> https://www.ku.sk/tadeusz.bak/ https://www.ku.sk/zuzana.budayova/ https://www.ku.sk/janka.bursova/ https://www.ku.sk/marek.forqac/ https://www.ku.sk/maria.gaziova/ https://www.ku.sk/edward.zygmunt.jarmoch/ https://www.ku.sk/jan.jenco/ https://www.ku.sk/roman.kralik/ https://www.ku.sk/lydia.leskova/ https://www.ku.sk/radoslav.lojan/ https://www.ku.sk/michaela.sulova/</p> <p><i>Department of Practical Theology</i> https://www.ku.sk/juraj.jurica/</p> <p><i>Department of Systematic Theology</i> https://www.ku.sk/pavol.hrabovecky/ https://www.ku.sk/vladimir.juhas/</p> | | |
| d) List of teachers of the study programme with the assignment to the course and with a link to the central register of university staff and with contact details (may be a part of the study plan). | | |
| Contact person | Courses | Link to the register of university employees |
| prof. PhDr. Tadeusz Wladislav Bąk, PhD. professor Email: tadeus.bak@ku.sk https://www.ku.sk/tadeusz.bak/ Telefón: +421 55/6836 100 Adresa: Hlavná 89, 041 21 Košice | Bibliography 1 - 4 Foreign language in academic discourse - German language Conferences 1 - 4 International Symposium 1 - Domestic International Symposium 2 - Foreign Missionary work Pedagogical activity 1 - 4 Project activity 1 - 4 Publishing activity 1 - 4 Social philosophy | https://www.portalvs.sk/regzam/detail/29759 |
| PhDr. Mgr. Zuzana Budayová, PhD. assistant professor | Bibliography 1 - 4 Charity work | https://www.portalvs.sk/regzam/detail/18223 |

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| <p>Email: zuzana.budayova@ku.sk https://www.ku.sk/zuzana.budayova/ Telefón: +421 55/6836 111 Adresa: Hlavná 89, 041 21 Košice</p> | <p>Social science methodology - quantitative and qualitative research Conferences 1 - 4 International Symposium 1 - Domestic International Symposium 2 - Foreign Pedagogical activity 1 - 4 Project activity 1 - 4 Publishing activity 1 - 4 Social reality in research</p> | |
| <p>doc. PhDr. Janka Bursová, PhD. MBA, LL.M. assistant professor Email: janka.bursova@ku.sk https://www.ku.sk/janka.bursova/ Telefón: +421 55/6836 111 Adresa: Hlavná 89, 041 21 Košice</p> | <p>Bibliography 1 - 4 Economics in social work Conferences 1 - 4 International Symposium 1 - Domestic International Symposium 2 - Foreign Missionary work Law in social work Pedagogical activity 1 - 4 Project activity 1 - 4 Publishing activity 1 - 4 Residential social work</p> | <p>https://www.portalvs.sk/regzam/detail/8280</p> |
| <p>doc. PhDr. Marek Forgáč, PhD. assistant professor Email: marek.forgac@ku.sk https://www.ku.sk/marek.forgac/ Telefón: +421 55/6836111 Adresa: Hlavná 89, 041 21 Košice</p> | <p>Bibliography 1 - 4 Conferences 1 - 4 International Symposium 1 - Domestic International Symposium 2 - Foreign Pedagogical activity 1 - 4 Project activity 1 - 4 Psychology and sociology in social work</p> | <p>https://www.portalvs.sk/regzam/detail/8179</p> |
| <p>doc. PhDr. Mária Gažiová, PhD., MBA assistant professor Email: maria.gaziova@ku.sk https://www.ku.sk/maria.gaziova/ Telefón: +421 55/6836111 Adresa: Hlavná 89, 041 21 Košice</p> | <p>Bibliography 1 - 4 Conferences 1 - 4 International Symposium 1 - Domestic International Symposium 2 - Foreign Pedagogical activity 1 - 4 Project activity 1 - 4 Psychology and sociology in social work Publishing activity 1 - 4</p> | <p>https://www.portalvs.sk/regzam/detail/848</p> |
| <p>Dr. Pavol Hrabovecký, S.T.D. assistant Email: pavol.hrabovecky@ku.sk https://www.ku.sk/pavol.hrabovecky/ Telefón: +421 55/6836121 Adresa: Hlavná 89, 041 21 Košice</p> | <p>Foreign language in academic discourse - English language</p> | <p>https://www.portalvs.sk/regzam/detail/24023</p> |
| <p>prof. ThDr. Edward Zygmunt Jarmoch, PhD. assistant professor Email: edward.zygmunt.jarmoch@ku.sk https://www.ku.sk/edward.zygmunt.jarmoch/ Telefón: +421 55/6836111 Adresa: Hlavná 89, 041 21 Košice</p> | <p>Bibliography 1 - 4 Conferences 1 - 4 International Symposium 1 - Domestic International Symposium 2 - Foreign Pedagogical activity 1 - 4 Project activity 1 - 4 Publishing activity 1 - 4</p> | <p>https://www.portalvs.sk/regzam/detail/25736</p> |
| <p>doc. ThDr. Ján Jenčo, PhD. assistant professor Email: jan.jenco@ku.sk https://www.ku.sk/jan.jenco/ Telefón: +421 55/6836158 Adresa: Hlavná 89, 041 21 Košice</p> | <p>Pedagogy and andragogy in social work</p> | <p>https://www.portalvs.sk/regzam/detail/7884</p> |
| <p>doc. ThDr. Vladimír Juhás, PhD. assistant professor Email: vladimir.juhas@ku.sk https://www.ku.sk/vladimir.juhas/ Telefón: +421 55/6836161 Adresa: Hlavná 89, 041 21 Košice</p> | <p>Foreign language in academic discourse - German language</p> | <p>https://www.portalvs.sk/regzam/detail/8262</p> |
| <p>doc. JUDr. ICDr. Juraj Jurica, PhD. assistant professor Email: juraj.jurica@ku.sk https://www.ku.sk/juraj.jurica/ Telefón: +421 55/6836157 Adresa: Hlavná 89, 041 21 Košice</p> | <p>Law in social work</p> | <p>https://www.portalvs.sk/regzam/detail/7907</p> |

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| <p>prof. ThDr. PaedDr. Roman Králik, ThD. professor Email: roman.kralik@ku.sk https://www.ku.sk/roman.kralik/ Telefón: +421 55/6836 111 Adresa: Hlavná 89, 041 21 Košice</p> | <p>Bibliography 1 - 4 Charity work Conferences 1 - 4 International Symposium 1 - Domestic International Symposium 2 - Foreign Pedagogical activity 1 - 4 Pedagogy and andragogy in social work Project activity 1 - 4 Publishing activity 1 - 4</p> | <p>https://www.portalvs.sk/regzam/?do=filterForm-submit&name=Roman&surname=Kr%C3%A1lik&sort=surname&employment_state=no&filter=Vyh%C4%BEda%C5%A5</p> |
| <p>doc. PhDr. Ing. Lýdia Lešková, PhD. assistant professor Email: lydia.leskova@ku.sk https://www.ku.sk/lydia.leskova/ Telefón: +421 55/6836155 Adresa: Hlavná 89, 041 21 Košice</p> | <p>Bibliography 1 - 4 Conferences 1 - 4 International Symposium 1 - Domestic International Symposium 2 - Foreign Social science methodology - quantitative and qualitative research Pedagogical activity 1 - 4 Project activity 1 - 4 Publishing activity 1 - 4 Supervision in social work Specialized social counselling Selected theories of social work</p> | <p>https://www.portalvs.sk/regzam/detail/8060</p> |
| <p>doc. ThDr. Radoslav Lojan, PhD. assistant professor Email: radoslav.lojan@ku.sk https://www.ku.sk/radoslav.lojan/ Telefón: +421 55/6836100 Adresa: Hlavná 89, 041 21 Košice</p> | <p>Bibliography 1 - 4 Foreign language in academic discourse - English language Christian social work Conferences 1 - 4 International Symposium 1 - Domestic International Symposium 2 - Foreign Pastoral social work Pedagogical activity 1 - 4 Project activity 1 - 4 Publishing activity 1 - 4</p> | <p>https://www.portalvs.sk/regzam/detail/18263</p> |
| <p>PhDr. Michaela Šuľová, PhD. assistant professor Email: michaela.sulova@ku.sk https://www.ku.sk/michaela.sulova/ odborný asistent Telefón: +421 55/6836153 Adresa: Hlavná 89, 041 21 Košice</p> | <p>Bibliography 1 - 4 Conferences 1 - 4 International Symposium 1 - Domestic International Symposium 2 - Foreign Pedagogical activity 1 - 4 Project activity 1 - 4 Publishing activity 1 - 4 Residential social work Social reality in research</p> | <p>https://www.portalvs.sk/regzam/detail/24805</p> |

e) List of the supervisors of final theses with the assignment to topics (indicating the contact details).

| Instructor | Topic | Contact |
|--|--|--|
| doc. PhDr. Janka Bursová, PhD., MBA, LL.M. | <i>Poczucie koherencji u osób uzależnionych od substancji psychoaktywnych a pomoc społeczna</i> | janka.bursova@ku.sk |
| doc. PhDr. Janka Bursová, PhD., MBA, LL.M. | <i>Orientacja życiowa i kompetencje społeczne rodziców zastępczych na terenie województwa śląskiego</i> | janka.bursova@ku.sk |
| doc. PhDr. Janka Bursová, PhD., MBA, LL.M. | <i>Readiness of local government bodies for the decentralisation of competencies in the area of social affairs</i> | janka.bursova@ku.sk |
| doc. PhDr. Janka Bursová, PhD., MBA, LL.M. | <i>Social work with the families of members of the armed forces after they return from foreign missions</i> | janka.bursova@ku.sk |
| doc. PhDr. Janka Bursová, PhD., MBA, LL.M. | <i>Problem alkoholizmu wśród młodzieży do 18-go roku życia na terenie Powiatu Myślenickiego</i> | janka.bursova@ku.sk |
| doc. PhDr. Janka Bursová, PhD., MBA, LL.M. | <i>Pomoc społeczna i humanitarna dla osób dotkniętych ubóstwem w dostępie do wody pitnej</i> | janka.bursova@ku.sk |
| doc. PhDr. Janka Bursová, PhD., MBA, LL.M. | <i>Znaczenie instytucji socjalnych w podnoszeniu jakości życia seniorów</i> | janka.bursova@ku.sk |
| doc. PaedDr. Eva Dolinská, PhD. | <i>Kompetencje społeczne osób niepełnosprawnych (terenu województwa śląskiego)</i> | eva.dolinska@ku.sk |
| doc. PaedDr. Eva Dolinská, PhD. | <i>Rola i znaczenie wsparcia kościoła w kształtowaniu współczesnego człowieka/chrześcijanina jako postawa służby i odpowiedzialności</i> | eva.dolinska@ku.sk |
| prof. ThDr. Edward Zygmunt Jarmoch, PhD. | <i>Poczucie koherencji a samoocena u osób bezrobotnych (z terenu województwa śląskiego)</i> | edward.zygmunt.jarmoch@ku.sk |
| doc. PhDr. Ing. Lýdia Lešková, PhD. | <i>Integration into the labour market as a part of the social process in the Czech Republic</i> | lydia.leskova@ku.sk |

| | | |
|---|---|--|
| doc. PhDr. Ing. Lýdia Lešková, PhD. | Women returning to the labour market following maternity leave in Czechia | lydia.leskova@ku.sk |
| doc. PhDr. Ing. Lýdia Lešková, PhD. | Social intervention and supporting mechanisms for work with impoverished families as a perspective for building family capital and family resources | lydia.leskova@ku.sk |
| doc. PhDr. Ing. Lýdia Lešková, PhD. | Preparedness of missionaries for crisis and stressful situations during missions | lydia.leskova@ku.sk |
| doc. PhDr. Ing. Lýdia Lešková, PhD. | Social work in the context of multiple generations | lydia.leskova@ku.sk |
| doc. ThDr. Joachim Nowak, PhD. | Rola pracownika socjalnego w zakresie funkcjonowania rodzin z problemem przemocy | joachim.nowak@ku.sk |
| doc. ThDr. Joachim Nowak, PhD. | Poziom wiktylizacji kobiet doświadczających przemocy domowej na terenie woj. śląskiego | joachim.nowak@ku.sk |
| prof. PhDr. Tadeusz Wladislaw Bąk, PhD. | Znaczenie poszanowania ludzkiej godności osób z niepełnosprawnościami intelektualną w działalności charytatywnej Domu Pomocy Społecznej w Moryni | zimny@przemysl.opoka.org.pl |
| prof. PhDr. Tadeusz Wladislaw Bąk, PhD. | Działalność Domu Pomocy Społecznej im. Jana Pawła II w Nasielsku jako forma realizacji misyjnej i charytatywnej pracy | zimny@przemysl.opoka.org.pl |

f) Reference to the research/art/teacher profiles of the supervisors of final theses.

| Final thesis supervisors | Research / artistic / educational profiles of teachers (VUPCH) entries for instructors – links |
|---|---|
| doc. PaedDr. Beáta Akimjaková, PhD. | https://www.ku.sk/app/cmsFile.php?disposition=i&ID=1640 |
| prof. PhDr. Tadeusz Wladislaw Bąk, PhD. | https://www.ku.sk/app/cmsFile.php?disposition=i&ID=1385 |
| PhDr. Mgr. Zuzana Budayová, PhD. | https://www.ku.sk/app/cmsFile.php?disposition=i&ID=1367 |
| doc. PhDr. Janka Bursová, PhD. MBA, LL.M. | https://www.ku.sk/app/cmsFile.php?disposition=i&ID=1426 |
| doc. PhDr. Marek Forgáč, PhD. | http://old.ku.sk/images/dokumenty/tf/dokumenty/vpch_pedagogov/vpch-fora%C3%A1%C4%8D.pdf |
| doc. PhDr. Mária Gažiová, PhD., MBA | https://www.ku.sk/app/cmsFile.php?disposition=i&ID=1625 |
| prof. ThDr. Edward Jarmoch, PhD. | https://www.ku.sk/app/cmsFile.php?disposition=i&ID=1370 |
| prof. ThDr. PaedDr. Roman Králik, ThD. | https://www.ku.sk/app/cmsFile.php?disposition=i&ID=1587 |
| doc. PhDr. Ing. Lýdia Lešková, PhD. | https://www.ku.sk/app/cmsFile.php?disposition=i&ID=1608 |
| doc. ThDr. Radoslav Lojan, PhD. | https://www.ku.sk/app/cmsFile.php?disposition=i&ID=1403 |
| PhDr. Michaela Šulová, PhD. | https://www.ku.sk/app/cmsFile.php?disposition=i&ID=1637 |

g) Student representatives representing the interests of students of the study programme (name and contact details).

Members of the KU Faculty of Theology Academic Senate for the student portion:

Jakub Konkol'
Denis Čuchran
Šimon Mesarč
Šimon Škvarko

Members of the KU Academic Senate for the KU Faculty of Theology (student portion):

Šimon Škvarko
Jakub Konkol'

Academic senate members represent the interests of students regardless of the study programme to which they are affiliated.

h) Study advisor of the study programme (indicating contact details and information on the access to counselling and on the schedule of consultations.

The study advisers for the Charitable and Missionary Work study programme are identified in the document:

<https://www.ku.sk/app/cmsFile.php?disposition=i&ID=1330>

i) Other supporting staff of the study programme – assigned study officer, career counsellor, administration, accommodation department, etc. (with contact details).

study department assistant: Mgr. Arimatea Jana Kiškovská, Phone: +421 55 68 36 122, Email: jana.kiskovska@ku.sk
head of the faculty library: prof. PhDr. ThDr. Štefan Lenčíš, PhD. Phone: +421 55/6836156, Email: stefan.lencis@ku.sk

8. Spatial, material, and technical provision of the study programme and support

a) List and characteristics of the study programme classrooms and their technical equipment with the assignment to learning outcomes and courses (laboratories, design and art studios, studios, workshops, interpreting booths, clinics, priest seminaries, science and technology parks, technology incubators, school enterprises, practice centres, training schools, classroom-training facilities, sports halls, swimming pools, sports grounds).

For teaching purposes, there are 9 classrooms in the building with the following capacity: A1 - 220 seats, B2 - 120 seats, C1 - 30 seats,

C3 - 30 seats, C4 - 80 seats, D1 - 40 seats, E1 - 20 seats, E2 - 30 seats, E3 - 40 seats.

Classrooms are equipped with new furniture (benches and chairs) and all are equipped with teaching aids – laptop, data projector with projection screen, and blackboard. Classrooms E1 and C3 are specially equipped as computer classrooms, in which laptops for students are also installed (16 in C3 and 10 in E1). Classroom C3 is also equipped with a interactive touch whiteboard. Computer classrooms are mainly used for teaching computer science and languages. Room C4 is furnished as a special classroom for audiovisual teaching. Room A1 is a fully equipped university auditorium, built in 2005, with complete equipment and facilities. It is fully air conditioned with centrally controlled air conditioning. Similarly, the entire lighting with a lighting ramp on the stage is controlled from a central control point, where the controls of audio, video and information technology are also located.

In addition to the classrooms, there are 6 department rooms available for the needs of teachers of the theology study programme, in which preparations for teaching and consultations with students take place.

b) Characteristics of the study programme's information management (access to study literature according to course information sheets, access to information databases and other information sources, information technologies, etc.).

All workplaces and all classrooms are connected to the university network. The faculty has a newly built computer network through its ICT project solution based on manageable switches with a speed of 1 Gbps, the new structured UTP cabling enables the transition to a speed of up to 10 Gbps. All classrooms are equipped with a data projector, an electric screen and a computer connected to a computer network; the computers in the classrooms are centrally managed, and the computer centre is equipped with new powerful servers. This creates technical conditions for the use of modern information technologies by KU Faculty of Theology staff and students. Students must log in to the faculty network, each student has their own password and access rights. The KU Faculty of Theology has 2 teaching classrooms of computer technology. The university-wide information systems include the Academic Information System (AIS), which is used to manage the study. All necessary information is available to students on the faculty website, or the websites of individual departments. Teachers also provide students with teaching materials in digitised form, communicate and consult with students through electronic communication, and through the website.

The faculty has 9 classrooms equipped with a computer connected to the network, a data projector and an electric screen, 1 classroom with an interactive whiteboard and three rooms have sound systems installed. All workplaces and all classrooms are connected to the university network, special software is available (statistical software, e-learning systems, internet media, resources allow students with disabilities to participate in the entire teaching process.)

The KU Faculty of Theology has a faculty library at its headquarters, which is a branch of the KU University Library. The library has a separate section with an area of 500 m². Library materials are freely accessible to students. Most library materials can be borrowed. Before entering the library, there is a bibliobox accessible outside the library's working hours.

For part-time study, a study room with 20 study places equipped with a computer is available in the library. The staff of the faculty library also provides students with an interlibrary loan service and information-library counselling per student needs during business hours. The catalogue of books and periodicals is available online, so it is also possible to search in the library collection using computers outside the library (the library uses the Virtua system). The faculty library's total collection represents more than 25,000 book titles and scientific journals (146 of which are domestic and 96 are foreign).

Composition of the library collection with a content link to the field of study of Social Work: philosophy, ethics, sociology, psychology - 3050 vol.; nursing - 81 vol.; missiology and ecumenism - 1634 vol.; social work - 415 vol.; law - 407 vol.; pedagogy - 692 vol.; languages, dictionaries, encyclopaedias - 1418 vol. Periodicals: Acta Missiologica, Bibliographia Missionaria, Donn Bosco dnes, Familia, Hlas – Zrno (Zrno – hlas, zrno), Hlasy z domova a misii, Mondo i missione, Rodina a práca, Rodinné spoločenstvo, Sociálna politika a zamestnanosť, Sociológia, Sociologický časopis, Svetové misie, Nové mesto, Sociálna práca / Sociální práce, Verba theologica, Rodina a zodpovedné rodičovstvo, Verbum, Viera a život, Duchovný pastier, Katolícke noviny, Slovo, and others.

Online resources and information databases are accessible in study areas of the library. The following databases are currently available for students: Web of Science, Scopus, ProQuest, SpringerLink, Wiley Online Library. The entire university has secure access to professional databases that can serve students to supplement and expand their knowledge from around the world.

Students have access to a wireless Internet connection in faculty facilities. They may also make use of 22 kiosk-style Internet-connected terminals using the SUNRAY2 system supported by a SUN FIRE X2270 terminal server.

Students have access to the AIS2 academic information system (ais2.ku.sk), where the study agenda is registered. A student license for MS Office 365 is also available.

The KU Faculty of Theology guarantees that the basic and recommended literature listed in the course information sheets for the Charitable and Missionary Work study programme is available in the University Library in Košice. In connection with the introduction of distance learning, many study titles are already available online or on CD.

c) Characteristics and extent of distance education applied in the study programme with the assignment to courses. Access, manuals of e-learning portals. Procedures for the transition from contact teaching to distance learning.

The Catholic University of Ružomberok uses the e-learning system to support the teaching of online education in the Moodle environment. It is accessible at <https://moodle.ku.sk/> and it contains basic information, courses and manuals. The electronic e-learning system in the Moodle environment is available to all students, teachers and staff of the Catholic University to improve the quality of teaching.

In the case of critical conditions for the part-time form of education, we plan to implement a partial transition to the distance form of education in the study programme. Interactive lectures using MS Teams and feedback through didactic tests in MS Forms or MS OneNote for Classroom have proved to be the best during the period of study during the Covid pandemic, as students and teachers have the necessary licenses for this software. In 2020, teachers were trained to use these resources in their teaching. Teaching through the MS Teams system using a live video connection with students has proved very successful in all given study programs in the given circumstances. Neither students nor teachers reported significant problems.

Support in using ICT technologies is provided to students and teachers by the faculty's ICT officer Ing. Anton Babják, PhD.

Courses with content of a more practical focus are delivered in a sensor manner in accordance with current epidemiological measures.

Moodle: <https://moodle.ku.sk/>

Moodle: <https://moodle.tf.ku.sk/>

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| d) Institution partners in providing educational activities for the study programme and the characteristics of their participation. |
| <i>ADCH Košice – opportunity to conduct research in facilities, joint participation in conferences. Maják nádeje non-profit Košice – opportunity to conduct research and joint realisation of conferences. CDR Košická Nová Ves – joint realisation of conferences.</i> |
| e) Characteristics of the possibilities for social, sports, cultural, spiritual and social activities. |
| <i>The faculty organises several events for students and the public, in the entrance atrium there are regular exhibitions with accompanying events. To the greatest extent, the faculty provides social, cultural and spiritual activities in cooperation with the University Pastoral Centre of the Holy Košice Martyrs in Košice (https://www.upcke.sk/), which carries out several activities directly on the premises of the KU Faculty of Theology.</i> |
| f) Opportunities and conditions for participation of the study programme students in mobilities and internships (indicating contact details), application instructions, rules for recognition of this education. |
| <i>Participation of students in the study programme in mobility and internships (indicating contact details), application instructions, rules for recognition of this education, etc. is organised and legally secured by the Department of the Rectorate of the Catholic University in Ružomberok, KU Department for Foreign Relations and Mobility pursuant to the rules published at https://www.ku.sk/app/cmsFile.php?disposition=i&ID=896 The study programme enables appropriate education outside the university in foreign institutions, especially through the support of mobility. The results of this education are recognised by the institution. Mobility is regulated by the Study Regulations in the section on the organisation of educational activities. The dean / rector or the vice-rector for external relations grants approval for mobility. Part of the study is recognised in accordance with the contract, the European standard and the European Credit Transfer System. Documents are issued at the Catholic University in Ružomberok in accordance with the provisions of Act No. 131/2002 Coll. on Higher Education Institutions and on amendment of certain acts, as amended. For posted students, credits are assessed on the basis of their acquisition, i.e. the degree of compliance of the completed instruction with the given study programme is assessed by the study supervisor. If interested, the student can enrol in courses at their home institution and complete them remotely, if the nature of the course allows. Motivational videos, processes, procedures and instructions for registration, selection and implementation of mobilities are published on the website: The website https://www.ku.sk/medzinarodne-vztahy/strategia-internacionalizacie.html has published versions of all strategic document, methods of internalisation at the university, the rector's directive and other accompanying documents.</i> |

9. Required abilities and admission requirements for the study programme applicants

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| a) Required abilities and necessary admission requirements. |
| <i>The long-term intention and strategic goal of the university is to prepare quality graduates in accredited study programmes. The prerequisite for achieving this goal is to admit to study those students who meet demanding quality criteria. The University has developed a system of procedures for the admission of students developed in the Study Regulations and in the Rector's Admissions procedure measure.</i> |
| Admission conditions |
| <ul style="list-style-type: none"> ▪ Completed master's degree in a given field or in a related field. ▪ Successful completion of the admission procedure. ▪ Additional information: It is also necessary to state the topic of the dissertation and the supervisor in the application. The application is accompanied by a dissertation project in the range of 3-4 pages (justification of the choice of topic, goal, methods, expected outcomes, literature and an approximate scheme of the work). The application states which of the two foreign languages on offer they wish to take the admissions exam. |
| https://www.portalvs.sk/sk/studijny-program/katolicka-teologia5#details-conditions |
| Form of the admissions exam |
| <i>The content of the written entrance exam is an examination of the basic knowledge of a master's degree in a given field in the form of a test and an exam in two world languages. The language exam consists of writing a brief justification of the decision for doctoral studies in the first chosen foreign language and a descriptive translation of the submitted article from the second chosen language into Slovak.</i> |
| <i>Applicants choose from these foreign languages: English, German, French, Spanish, Italian, Russian.</i> |
| <i>The content of the oral entrance exam is a presentation of the framework project of the dissertation, which the candidate has chosen. The applicant submits a written proposal for the selected topic of the dissertation, which contains: justification of the choice of topic, goal, methods, expected outcomes, literature and an approximate scheme of the work.</i> |
| https://www.portalvs.sk/sk/studijny-program/katolicka-teologia5#details-matriculation |
| b) Admission procedures. |
| Admissions conditions and the admissions procedures are set out in the KU Study Regulations, Art. 5 and 6 (VP-KU-07, approved on 16 April 2019: https://www.ku.sk/images/dokumenty/studijny_poriadok_ku.pdf) |
| c) Results of the admission process over the last period. |
| The results of the admission process are published on the faculty's website. http://old.ku.sk/index.php/fakulta-a-pracoviska/teologicka-fakulta/tf-uchadzaci-o-studiut/tf-prijimacie-konanie |

10. Feedback on the quality of provided education

a) Procedures for monitoring and evaluating students' opinions on the study programme quality.

The organisational and legal aspects of the procedures for monitoring and evaluating students' opinions on the quality of the study programme are prepared in accordance with the rector's directive "Policies, Procedures and Rules of Study Programmes at the Catholic University in Ružomberok" as published on the KU Faculty of Theology's website at: <https://www.ku.sk/app/cmsFile.php?disposition=i&ID=1222>.

The Catholic University in Ružomberok has developed a mechanism to use the results of assessments of teachers by students. With respect to obtaining feedback on a teacher's pedagogical performance, one of the means at the university and its faculties is an anonymous questionnaire, which is used to map indicators of the quality of education and to facilitate the acquisition of feedback from students. This provides an opportunity for a deeper analysis of the quality of the teacher's teaching, streamlining teaching and improving the teacher's didactic and social competencies. The aim is to increase the satisfaction of teachers with their own performance in the educational process and the satisfaction of students with the quality of teaching. Student feedback related to the effectiveness and availability of supporting material, technical and information resources is primarily identified at all faculties through a questionnaire to assess the quality of education. The results of student questionnaires on the satisfaction and quality of the educational process are archived at the faculty.

Another questionnaire into the employability of KU Faculty of Theology graduates is also evaluated (archived at the faculty).

Teachers and courses are evaluated by the students at the end of every semester at the Faculty of Theology. Assessment is performed through the "Survey" functionality in the AIS2 academic information system, which ensures that the student completes the assessment only once and evaluates only the courses for which they are registered in the given semester and only the relevant teachers. Students can also add a verbal comment to the questions. Students' answers are evaluated at pedagogical meetings, which take place at the beginning of the semester, as well as at departmental meetings, where specific measures are taken to increase the quality of education.

Educators can view their evaluation in the AIS2 academic information system and compare it with average values. They can also view verbal comments. The heads of departments see the evaluation of all teachers of the department. The dean and vice dean for education can view the evaluation of all teachers.

The graduates of the faculty are contacted via email 6 months after the end of their studies, in which we ask them to fill in the evaluation questionnaire. They comment comprehensively on their completed studies at the faculty. Graduate questionnaires are conducted through the Google Forms application. The results of the graduate evaluation are discussed by the relevant bodies of the faculty management, which also take measures to ensure the improvement of the quality of education.

The assessment report is included in the faculty's annual report, in Part XII. – Educational quality assessment. Annual reports from past years are available at the faculty's website: <https://www.ku.sk/fakulty-katolickej-univerzity/teologicka-fakulta/o-fakulte/uradna-vyveska/vyrocnne-spravy.html>

b) Results of student feedback and related measures to improve study programme quality.

The results of student feedback are presented and consulted at sessions of the KU Faculty of Theology Dean's Board.

Evidence: Minutes from sessions of the KU Faculty of Theology Dean's Board.

c) Results of graduate feedback and related measures to improve study programme quality.

Graduate feedback related to the study programme submitted for accreditation and completed at the university level were presented and consulted at a session of the KU Faculty of Theology Dean's Board.

11. References to other relevant internal regulations and information concerning the study or the study programme student ((e.g study guide, accommodation regulations, fee directive, guidelines for student loans, etc.).

Relevant internal regulations and information concerning the study or the study programme student are available from:

Studies:

University-wide study regulations at KU, valid as of 16 April 2019, the academic year schedule, directive on tuition, application form or tuition relieve and bank details for such application are published on the website [KU documents - Studies](#).

- [2021/2022 academic year schedule](#)
- [Change to the 2021/2022 academic year schedule at the KU Faculty of Theology](#)
- [KU Faculty of Theology Study Regulations 2020](#)
- [Admissions conditions for study in study programmes delivered at the KU Faculty of Theology, Košice](#)
- [Admissions conditions for study in study programmes delivered at the KU Faculty of Theology, Theological Institute in Spišský Podhradie](#)
- [Disciplinary Code for KU Faculty of Theology students](#)
- [Disciplinary Code for KU students](#)
- [Disciplinary committee at the KU Faculty of Theology](#)
- [KU Scholarship Regulations, Addendum 1 to VP-KU-34](#)
- [Annex 1: Proposal to the KU rector / faculty dean to award an incentive scholarship for extraordinary results](#)
- [Annex 2: Criteria to award an incentive scholarship for extraordinary results with specification of the relevant scholarship code per the scholarship code list](#)

- [Annex 3: Proposal to award a scholarship from the KU Faculty of Theology's own funds](#)
- [Rector's directive on the amount of tuition and fees for study at KU in Ružomberok for the 2022/2023 academic year](#)
- [Annex 1: Application form to reduce, waive or defer tuition payment dates for 2022/2023](#)
- Accommodation Regulations:
https://www.ku.sk/images/dokumenty/ku/dokumenty/statut_uasz_a_ubytovac_poriadok_ku.pdf
- Accommodation options for students of the KU Faculty of Theology: <https://www.ku.sk/fakulty-katolickej-univerzity/teologicka-fakulta/studium/sluzby-studentom/ubytovanie-pre-studujucich-na-tf-ku.html>
- Directive on fees:
https://www.ku.sk/images/dokumenty/vp_ku_28_smernica_rekora_o_v%C3%BD%C5%A1ke_%C5%A1koln%C3%A9ho_a_poplatkov_spojen%C3%BDch_so_%C5%A1t%C3%BAdiom_v_ak_roku_2020-2021_verzia_%C4%8D.2-1.pdf
- Information on social scholarships: <https://www.ku.sk/studium-na-katolickej-univerzite/student/stipendia-a-pozicky/socialne-stipendia.html>
- Information on student loans: <https://www.ku.sk/studium-na-katolickej-univerzite/student/stipendia-a-pozicky/pozicky.html>
- Basics of Catholic formation at KU:
https://www.ku.sk/images/dokumenty/z%C3%A1sady_katol%C3%ADckej_form%C3%A1cie_na_ku.pdf
- KU Scholarship Regulations:
https://www.ku.sk/images/dokumenty/%C5%A1tipendijn%C3%BD_poriadok_ku_na_zverejnenie.pdf
- Rector's directive on the recognition of documents issued by foreign higher education institutions:
https://www.ku.sk/images/dokumenty/ku/dokumenty/vnutorne_predpisy/smernica_rekora_o_uzn%C3%A1van%C3%AD_dokladov_o_vzdelan%C3%AD_vydan%C3%BDch_zahrani%C4%8Dn%C3%BDmi_vysok%C3%BDmi_%C5%A1kolami_na_katol%C3%ADckej_univerzite.pdf
- Programme to assist in the adaptation of foreign students at KU in Ružomberok and its faculties:
https://www.ku.sk/images/dokumenty/program_podpory_adapt%C3%A1cie_zahrani%C4%8Dn%C3%BDch_%C5%A1tudentov_na_ku.pdf
- Library and Lending Regulations of the KU University Library:
https://www.ku.sk/images/dokumenty/ku/dokumenty/kniznicny_a_vypozicny_poriadok_uk_ku_od_16-9-2013.pdf

Other:

- [Decree of the Congregation for Catholic Education on the Reform of Ecclesiastical Studies of Philosophy](#)
- [Pope Francis' Apostolic Constitution "Veritatis gaudium" on ecclesiastical Universities and Faculties - Veritatis Gaudium](#)
- Ministry of Education, Science, Research and Sport of the Slovak Republic Decree 244/2019 Coll. on the System of Fields of Study in the Slovak Republic
(<https://www.slov-lex.sk/pravne-predpisy/SK/ZZ/2019/244/20190901>)
- Act No. 131/2002 Coll. on Higher Education Institutions - taking effect 1 September 2019
(<https://www.slov-lex.sk/pravne-predpisy/SK/ZZ/2002/131/20190901>)
- [Statute of the Centre for the Protection of Minors](#)