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GUIDELINE

RECTOR'S DIRECTIVE ON THE AMOUNT OF TUITION FEES AND STUDY-RELATED FEES AT THE CATHOLIC UNIVERSITY IN RUZOMBERK

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	Effectiveness: from 01.09.2023	Valid from: 16.05.2023		
	Title, first name, last name	Feature	Date	Signature
Administrator:	PhDr. ThLic. Martin Taraj, PhD.	Vice-Rector of KU for education	31.03.2023	
Recommended by approve:	PhDr. ThLic. Martin Taraj, PhD.	Vice-Rector of KU for education	31.03.2023	
Approved:	doc. Ing. Jaroslav Demko, CSc.	Rector of KU	24.04.2023	

The original of the signed Rector's Directive on the amount of tuition fees and fees associated with studies at the Catholic University in Ružomberok, document number: VP-KU-86 dated 16.05.2023 is stored and available for consultation at the Quality Management and Internal Legislation Office.



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CZ 01738/2023 RE

RECTOR'S DIRECTIVE ON TUITION FEES AND CHARGES
ASSOCIATED WITH STUDYING AT A CATHOLIC UNIVERSITY
IN RUZOMBERK

Name document	Rector's Directive on the amount of tuition fees and study-related fees at the Catholic University in Ružomberok
Version:	1
Release Date:	16.05.2023
Status:	PUBLIC

	Name	Date	Signature
They elaborated:	PhDr. ThLic. Martin Taraj, PhD.	31.03.2023	
	Mgr. Andrej Ružička	31.03.2023	
Recommended by for approval:	PhDr. ThLic. Martin Taraj, PhD.	31.03.2023	
Approved:	doc. Ing. Jaroslav Demko, CSc.	24.04.2023	

History of the document

This section records the history of the creation of the document in case it needs to be revised and re-approved and distributed.

Number Versions of	Valid		Comment (reason for change or update)
	From	To	
1			Issue of VP



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In accordance with Section 92 of Act No.131/2002 Coll. on Higher Education and on Amendments and Additions to Certain Acts, as amended (hereinafter referred to as the "Higher Education Act"), and Article 22 of the Statute of the Catholic University in Ružomberok (hereinafter referred to as the "KU"), the Rector of the KU approved and issued on 16.05.2023 the following directive, which determines the amount of tuition fees and fees associated with studying at the KU on the basis of the proposal of the deans of the faculties (hereinafter referred to as the "Directive").

Article 1

General provisions

- (1) This Directive regulates:
 - a) the amount of tuition and fees associated with studying at KU,
 - b) the principles and procedure for payment of tuition fees and fees associated with studying at KU,
 - c) The policy and procedure for waiving, reducing, or deferring the due date of tuition at KU.
- (2) The basis for determining tuition and fees associated with studying at KU is 10% of the average amount per full-time student of the total current expenditure provided by the Ministry of Education to public universities from the state budget within the approved budget breakdown in the previous calendar year. The base shall be rounded down to the nearest five euro.¹
- (3) The base applies to the academic year that begins in a given calendar year and is determined by the Ministry of Education.
- (4) The Rector of KU determines the annual tuition fees for individual study programmes; if the study programmes are provided by a faculty, the Rector of KU determines the annual tuition fees for these study programmes on the proposal of the dean of the faculty. The annual tuition fee shall apply per academic year. The annual tuition fee for full-time study programmes may not exceed five times the base referred to in paragraph 2. The annual tuition fee for part-time study programmes may not exceed the product of the amount of the maximum annual tuition fee laid down by the Ministry of Education by measure for the academic year in question and a coefficient expressed as the ratio of the number of credits required for the proper completion of the study programme in question to the product of the standard length of study of the study programme in question and the number 60. The maximum annual tuition fee for study programmes in the external form of study shall be derived from the subsidy for the implementation of accredited study programmes.² The limitation on the amount of tuition fees shall not apply to the tuition fees referred to in Article 3(8).
- (5) Tuition and fees associated with studies are the revenue of the college.

¹ § 92 (1) of the Higher Education Act



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² § 89 (4) of the Higher Education Act



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- (6) KU shall publish the tuition fees and study-related fees for the following academic year no later than two months before the last day for the submission of applications for studies. For study programmes in the external form of study and study programmes conducted exclusively in a language other than the national language, it shall publish the student's obligation to pay tuition fees for all years of study during the standard duration of the study programme for students admitted to study in the relevant academic year. KU may reduce the published tuition fees during the course of studies. Tuition fees beyond the standard length of study shall be equivalent to the tuition fees specified in the programme of study for the academic year in question.³
- (7) For the purposes of this Directive, the first three years of study in study programmes pursuant to Section 53(3) of the Higher Education Act (hereinafter referred to as "combined study pursuant to Section 53(3)") shall be considered as first-degree study programmes, and the fourth and subsequent years of combined study pursuant to Section 53(3) shall be considered as study in a second-degree study programme, so that the fourth year of combined study pursuant to Section 53(3) shall be considered as the first year of study in a second-degree study programme, and the subsequent years shall be considered as the first year of study in a second-degree study programme, and the subsequent years as appropriate.⁴

Article 2

Payment of tuition fees

- (1) KU students who become liable to pay tuition fees shall follow the provisions of this Directive and the instructions in the Tuition Fee Liability Notice to pay tuition fees. It is the student's responsibility to correctly provide the information necessary to identify the payment of tuition fees as specified in the tuition fee liability notice.
- (2) The amount of tuition fees for the respective academic year is listed in the appendix of this Directive (Tuition fees and fees associated with studying at the Catholic University of Ružomberok in the respective academic year).
- (3) KU students who become liable to pay tuition fees and enrol in a year at the beginning of the academic year shall be notified in writing by the relevant faculty no later than 15 October of the relevant academic year of the amount of tuition fees, the reason for the obligation to pay tuition fees, the method and the due date for payment of tuition fees, which is no later than 31 October of the relevant academic year.
- (4) KU students who become liable to pay tuition fees and start their studies in the summer semester (e.g. due to mobility) shall be notified in writing by the relevant faculty no later than 15 March of the academic year in question, the amount of tuition fees, the reason for the obligation to pay tuition fees, the method and the due date for payment of tuition fees, which is no later than 31 March of the academic year in question.



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³ § 92 (16) of the Higher Education Act

⁴ § 92 (10) of the Higher Education Act



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- (5) The tuition fee liability notice is final and cannot be appealed by the student. The dean may, on his/her own initiative, amend or rescind a tuition fee notice if it was based on false or incomplete documentation or information.
- (6) The Rector may reduce, waive or postpone tuition fees in accordance with Articles 6 and 7.
- (7) Payment of tuition fees is usually made by wire transfer to the recipient's bank account held at the State Treasury, Radlinského 32, 810 05 Bratislava (SWIFT code: SPSRSKBAXXX). In exceptional cases (e.g. an obligation to pay tuition fees arises for a foreign student), the payment may be made by means of a "U-type postal order" (on account), whereby the student notifies the relevant study department in advance.

Article 3

Tuition fees in full-time studies

- (1) Full-time KU students in all three levels of higher education who have not exceeded the standard length of study stipulated for the respective study programme do not pay tuition fees.
- (2) A full-time KU student is obliged to pay the annual tuition fee if he/she becomes liable to pay the annual tuition fee pursuant to paragraph 3, 5 or 8.
- (3) A student who is concurrently studying in one academic year two or more study programmes offered by a public higher education institution at the same level is obliged to pay the annual tuition fee in the second and subsequent study programme for the study in the respective academic year. A student who re-enrolls in a further study programme at the relevant level after interruption (Section 69(1) of the Higher Education Act) shall be obliged to pay to the public higher education institution a proportion of the annual tuition fee depending on the number of calendar months remaining until the end of the relevant academic year after his or her re-enrolment.⁵
- (4) If a student is subject to the obligation to pay tuition fees pursuant to paragraph 3 in the case of concurrent studies, he or she shall have the right to decide in which study programme he or she will study free of charge in the academic year in question, if he or she is entitled to free university studies.⁶
- (5) The student is obliged to pay the KU tuition fee for each additional year of study if he/she studies a study programme offered by a public university for longer than the standard length of his/her studies. The total period of study shall take into account the period during which the student has been enrolled at the public higher education institution



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⁵ § 92 (5) of the Higher Education Act

⁶ § 70 (1) (k) of the Higher Education Act



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in one of the study programmes of the respective degree of higher education; if a student has been simultaneously enrolled in more than one study programme in one academic year, only one year is counted towards the total duration of his/her studies; if he/she has been enrolled in one study programme, one year is counted as well. Tuition fees due to study longer than the standard length of the study programme concerned shall be determined as a pro rata part of the annual tuition fee depending on the number of credits to be obtained by the student in the academic year concerned in relation to the student's standard workload (even if the number of credits to be obtained by the student is higher than the student's standard workload). For the purposes of this paragraph, the credits to be earned in the relevant academic year shall be deemed to be the credits assigned to the courses enrolled by the student and confirmed in the curriculum record or change of curriculum record at the beginning of the academic year, except for credits assigned to courses for which credit has been granted. When the number of credits to be earned by a student increases during the academic year, the corresponding difference in tuition will be assessed by the Dean's notice of tuition liability.⁷

- (6) If a student is studying a study programme longer than his/her standard length of study because of participation in academic mobility within an exchange programme while complying with the conditions of this exchange programme or if he/she was granted a social grant in the last year of study during the standard length of study of the respective study programme, the obligation to pay tuition fees pursuant to paragraph 5 shall not arise in the next year of study following the exceeding of the standard length of study.
- (7) The total period of study referred to in paragraph 5 shall not take into account the period during which the student was enrolled at a public higher education institution in a programme of study in which he or she was paying tuition fees.
- (8) A student of a full-time study programme is obliged to pay the annual tuition fee in each academic year if the study programme is conducted exclusively in a language other than the state language pursuant to Section 51 (4) (p) of the Higher Education Act. The obligation to pay tuition fees shall only arise ⁱ¹⁸
 - a) in the academic year in which the student began the relevant programme of study, a public higher education institution admitted students to study in the same field of study and degree in a programme of study that is also conducted in the national language; and

⁸ § 92 (8) of the Higher Education Act



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⁷ § 92 (6) of the Higher Education Act

⁸ § 92 (8) of the Higher Education Act



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b) the university has informed the admitted applicant in writing of the obligation to pay tuition fees, together with the amount of the annual tuition fee for all years of study during the standard length of the study programme.

Article 4

Tuition fees in the external form

- (1) A KU student in the external form of study is obliged to pay the annual tuition fee in each year of study.⁹
- (2) The tuition fees in the external form of study specified in the appendix to this Directive (Tuition Fees and Fees Associated with Studying at the Catholic University of Ružomberok in the Relevant Academic Year) are valid for all years of study during the standard length of study of the relevant study programme, for students admitted to study in the relevant academic year.
- (3) The tuition fee after exceeding the standard length of study in the external form of study corresponds to the tuition fee determined for the relevant study programme for the relevant academic year, which is also stated in the notification of the obligation to pay the tuition fee for exceeding the standard length of study.
- (4) A student in the external form of study cannot apply for a waiver or reduction of tuition fees, except in the case of Article 6(2)(c). A part-time student may apply for a deferment of the tuition fee due date or an instalment plan pursuant to Article 6(4).

Article 5

Tuition fees for students studying under inter-country agreements

- (1) In the case of a student studying under an interstate treaty or international agreement, tuition and fees associated with the study shall be governed by the provisions of that treaty. If the inter-State treaty or international agreement does not provide for conditions for the payment of tuition fees or if, pursuant to it, tuition fees are paid in accordance with the regulations of the receiving State, the obligation to pay tuition fees shall not arise if the student is granted a scholarship from State budget funds. A student who receives a scholarship from a scholarship programme established with the consent of the Government and a student who is studying in the Slovak Republic in the framework of academic mobility pursuant to Section 58a of the Higher Education Act, through an exchange programme established with the consent of the Government or within the framework of the European Union Programme for Education and Training, Youth and Sport, or a student who has been granted asylum, temporary refuge or subsidiary protection shall be obliged to pay tuition

⁹ § 92 (4) of the Higher Education Act



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fees.

⁹ § 92 (4) of the Higher Education Act



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does not arise. A student who has been issued a certificate of a Slovak living abroad pursuant to a special regulation¹⁰ shall be considered a citizen of the Slovak Republic for the purposes of tuition fees."

Article 6

Principles for reducing, waiving or deferring tuition fee due dates

- (1) The Rector may reduce, waive or postpone the tuition fee on the basis of a written request from the student and after taking into account the opinion of the Dean, for reasons and circumstances worthy of special consideration as set out in this Article.
- (2) **Tuition remission to a student who:**
 - a) has serious health problems lasting more than one year,
 - b) is an employee of KU on fixed weekly working hours,
 - c) has fulfilled the conditions within the meaning of Section 100(4)(e) of the Higher Education Act¹¹,
 - d) the student drops out or discontinues his/her studies in accordance with paragraph 5,
 - e) found himself in another emergency situation.
- (3) **Reduction of tuition fees by 75%, 50% or 25% if:**
 - a) the student is on maternity or parental leave and is under 25 years of age and is parents of a child under 3 years of age,
 - b) it is a student with specific needs,
 - c) the student drops out or discontinues his/her studies in accordance with paragraph 5,
 - d) the student represented KU in the previous academic year at an international or national event,
 - e) this is a different emergency.
- (4) **Deferment of the tuition fee due date or a repayment plan if:**
 - a) the student has been unwell for more than 3 months,
 - b) the parent of a full-time student aged under 26 is in receipt of unemployment benefit or social security benefits,
 - c) this is a different emergency.
- (5) If a student who has incurred the obligation to pay the annual tuition fee drops out or interrupts his/her studies, the tuition fee paid will not be refunded. If a student drops out or interrupts his/her studies for serious and demonstrable reasons, the Rector of KU may, on the basis of a written request from the student received on the day of receipt of the student's written declaration of dropping out of his/her studies and on the basis of the opinion of the Dean, decide to waive the annual tuition fee or a part thereof.



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¹⁰ § Section 7(1) of Act No. 474/2005 Coll. on Slovaks Living Abroad and on Amendments and Additions to Certain Acts.

¹¹ Student with specific needs if the study is longer than the standard length (Art. 6(6))



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- (6) With the exception of cases ¹² according to the following sentence, there is no legal entitlement to a reduction of tuition fees, remission of tuition fees or postponement of their due dates within the meaning of Section 92 (18) of the Higher Education Act, even if the student fulfils the conditions according to this Directive and provides all relevant documents. A student with specific needs who agrees to an assessment of his/her specific needs is entitled, according to the extent and type of specific need, to a waiver of tuition fees in justified cases if the study is longer than the standard length of the relevant study programme.

Article 7

Procedure for reducing, waiving or postponing tuition fee due dates

- 1) A written request for a reduction, waiver, or deferral of the due date shall be submitted no later than the due date specified in the tuition fee notice. Submission of the request by that deadline shall have a suspensive effect on the student's obligation to pay tuition fees.
- 2) The application is submitted on the prescribed duly completed form (Annex 1) to the study department of the relevant faculty (in the case of PhD students to the Science Office), where the application is also registered.
- 3) Depending on the reason for the application, the student is obliged to attach to the application credible documents that confirm the validity of the application, otherwise the application may be considered unfounded.
- 4) If the application is accompanied by a medical certificate, which is mainly a medical finding, a report on the course and development of the disease and disability, an extract from medical records or a statement from a psychologist, speech therapist, school psychologist, school speech therapist or special educator, it is necessary to send or personally deliver the application in a properly sealed envelope marked "do not open" to the KU Counselling Centre, which informs the study department of the relevant faculty or the science department about the submitted application.
- 5) The dean of the faculty concerned will consider the application and send an opinion containing a recommendation for a decision on the matter to the KU Rector no later than 15 November of the relevant academic year.
- 6) The Rector of KU shall, by 30 November of the relevant academic year, or within one month of receipt of the dean's opinion, review, approve/disapprove or amend the proposal of the dean of the relevant KU faculty and notify the student of his/her final opinion, against which no appeal is admissible.

¹² Art. 6(2)(c) of the Directive



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- 7) If the programme of study is carried out at a faculty, the faculty shall be responsible for ensuring that tuition fees are collected in accordance with the legislation in force is the responsibility of the dean.
- 8) A student who has applied for a reduction, waiver or deferral of tuition fees is obliged to pay the tuition fees in the amount specified in the Rector's opinion by the deadline of 15 December of the academic year in question, unless otherwise specified in the Rector's opinion.
- 9) The student may also request an individual repayment plan, which may be referred to by the dean in an opinion take into account or propose its own repayment schedule.
- 10) Records of students who have incurred the obligation to pay tuition fees are kept by the study department of the relevant faculty (in the case of doctoral students, the science department) in the academic information system with a link to the KU accounting system.
- 11) If the student fails to pay the tuition fee or part of it by the due date, he/she will be denied access to the KU Academic Information System after the due date.
- 12) If during the academic year it is found that the student has not provided all the required information that is crucial for the determination of tuition fees, or if the student fails to pay the tuition fee in the specified amount by the specified deadline, does not request the Rector of KU to reduce, waive or postpone the due date of the tuition fee, or his request is not granted, such student's actions will be considered as a disciplinary offence within the meaning of Article 1 of the Disciplinary Regulations of the Catholic University of Ružomberok for Students.

Article 8

Study-related fees

- 1) Study-related fees are one-off payments made by a student, prospective student or graduate for selected study-related activities. The types of fees that KU is entitled to charge are defined in Section 92(12) to (15) of the Higher Education Act.
- 2) The amount of fees associated with studying at KU in the relevant academic year is set out in the Annex to this Directive (Tuition and Fees Associated with Studying at the Catholic University of Ružomberok in the Relevant Academic Year).
- 3) The amount of the individual fees is derived from the actual costs of the faculties concerned associated with these actions.
- 4) Payment of fees associated with studies is made exclusively in cashless form (by wire transfer or postal order) to the KU bank account.

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- 5) Tuition fees are due no later than the date of the act for which the fee is paid.
- 6) It is the student's responsibility to correctly provide the information necessary to identify the fee payment. The data necessary to identify the payment are listed in the appendix of this Directive (Tuition and Fees Associated with Studying at Catholic University of Ružomberok in the relevant academic year).
- 7) The Rector of KU may waive or reduce tuition fees for KU employees upon written request.
- 8) A participant in the rigorosum procedure shall not be entitled to a refund of the fee for a rigorosum procedure that ended unsuccessfully.
- 9) The transcript of learning outcomes for mobility programmes and projects is provided free of charge.

Article 9

Transitional and final provisions

- 1) The obligation to pay tuition and fees associated with the studies may be assumed by another natural or legal person.
- 2) The fees associated with studies under the Higher Education Act are not subject to the general administrative fee regulations.
- 3) Internal Regulation VP-KU-86 shall enter into force on the date of signing. It shall be effective from 1 September 2023.
- 4) The following annexes are part of this Directive:

Annex 1: Application for reduction, remission or deferral of tuition fees

Annex 2: Tuition fees and fees associated with studying at the Catholic University of Ružomberok in a given academic year

doc. Ing. Jaroslav Demko, CSc.
Rector of KU

***Application for reduction, remission or deferral of tuition fees
In the academic year/.....***

Name and surname of the student:

Date of birth:

Permanent address:

Correspondence address:.....

Faculty: Form of study: Full-time* external*

Study programme:

Vintage: Grade: First (B.Sc.)* second (Mgr.)* third (PhD.) *

Pursuant to Section 92 (18) of Act No. 131/2002 Coll. on Higher Education and the Rector's Directive on the amount of tuition fees

and fees associated with studying at KU, I would like to ask you for*:

- a) reduction of tuition fees,**
- b) tuition fee waiver,**
- c) deferment of the tuition fee due date**,**

determined in the amount of € by notification of the obligation to pay tuition fees - record number document from the KU registry

Reason for request (*Circle the reason below for requesting a reduction, waiver, or deferral of tuition fees and attach supporting documentation to the request to demonstrate the reason. A request without the necessary documentation will be considered unfounded*) **student :**

- has a serious health problem of more than one year's duration (Article 6(2)(a))
- is a member of the staff of KU on fixed weekly working time (Article 6(2)(b))
- has fulfilled the conditions within the meaning of Section 100(4)(e) of the Higher Education Act (student with specific needs) (Article 6(2)(c))
- drops out or interrupts his/her studies (by the end of October / end of November) [Article 6(5)]
- is on maternity or parental leave and is under 25 years of age and is the parent of a child under 3 years of age (Art. 6(3)(a))
- the student is a student with specific needs (Article 6(3)(b))
- represented KU in the previous academic year at an international or national event (Art. 6(3)(d))
- the student has been unwell for more than 3 months [Art. 6 para. a)]
- the parent of a full-time student aged up to 26 is in receipt of unemployment benefit or a recipient of social benefits (Article 6(4)(b))
- it is another emergency situation (**please specify the reason below**)

.....
.....
.....

By submitting the application, I consent to the processing of my personal data in accordance with Regulation (EU) 2016/679 of the European Parliament and of the Council on the protection of natural persons with regard to the processing of personal data and on the free movement of such data and in accordance with Act No.18/2018 Coll. on the protection of personal data and on amendments and supplements to certain acts and related applicable legislation for the purpose of evaluating the application.

Ružomberok on

.....
student's handwritten signature

List of attachments:

* Circle the correct figure.

** The student may also request an individual repayment schedule with individual instalments due

Annex 1 to VP-KU-86
proposes in the Justification of the request.

FO-151/0

Confirmation from the University Coordinator of the KU Counseling Center:

Student with Specific Needs from

The student has incurred an obligation to pay tuition fees because of his/her specific needs: Yes No

Ružomberok on
signature of the university coordinator

Dean's Opinion:

In accordance with Article 5 of the Rector's Directive on the amount of tuition fees and fees associated with studies at the Catholic University of Ružomberok in the academic year/.....I propose**:

- a) reduce tuition fees by%,
- b) forgive tuition fees,
- c) not to grant the request,
- d) postpone the due date for tuition fees until 15.12., (enter current year)
- e) approve an individual repayment schedule (to be specified).

Ružomberok on
signature of the Dean

KU Rector's Opinion:

On the basis of your request, the opinion of the Dean of the Faculty and in accordance with Article 3 of the Rector's Directive on the amount of tuition and fees associated with study at the Catholic University of Ružomberok in the academic year/I have decided as follows**:

- a) reduce tuition fees by%,
- b) forgive tuition fees,
- c) not to grant the request,
- d) postpone the due date for tuition fees until 15.12., (enter current year)
- e) approve an individual repayment schedule (to be specified).

Ružomberok on
Rector's signature

* Confirmed by the study department of the relevant faculty
** Circle the correct figure

Tuition and fees associated with studying at Catholic University of Ružomberok in the academic year 2023/2024

The Rector of the Catholic University in Ružomberok, on the proposal of the deans of the individual faculties of the KU and in accordance with Section 92 of Act No.131/2002 Coll. on Higher Education, with the measure of the Ministry of Higher Education and Science, which establishes the amount of the maximum annual tuition fees for study programmes in the external ^{form1} and with the basis for determining tuition fees and ^{fees2}, determines the annual tuition fees and fees associated with studies for the academic year 2023/2024 for study programmes provided by the faculties of the University, as follows:

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¹ https://www.slov-lex.sk/chronologicky-register-opatreni/SK/OP/2022/20/vyhlasene_znenie.html

Annex 2 to VP-KU-86

² <https://www.minedu.sk/zaklad-na-urcenie-skolneho-a-poplatkov-spojenych-so-studiom/>

1 Faculty of Education - tuition fees

1.1 Full-time studies - PF

Tuition fees after exceeding the standard length of study			
Field of study	I. Degree (Bc.)	II. Degree (Mgr.)	III. Grade (PhD.)
Teaching and Educational Sciences	1.200,- €	1.200,- €	1.200,- €
Social work	950,- €	1.000,- €	1.150,- €
Economics and Management	1.070,- €	1.200,- €	1.200,- €

Tuition fees for concurrent studies		
Field of study	I. Degree (Bc.)	II. Degree (Mgr.)
Teaching and Educational Sciences	900,- €	900,- €
Social work	700,- €	750,- €
Economics and Management	800,- €	900,- €

1.2 External form of study - PF

Tuition fees for studies in the external form			
Field of study	I. Degree (Bc.)	II. Degree (Mgr.)	III. Grade (PhD.)
Teaching and Educational Sciences	900,- €	900,- €	900,- €
Social work	700,- €	750,- €	850,- €
Economics and Management	800,- €	900,- €	900,- €

1.3 Students outside the EU, unless an international treaty stipulates otherwise - PF

Non-EU students, unless an international treaty says otherwise			
Field of study	I. Degree (Bc.)	II. Degree (Mgr.)	III. Grade (PhD.)
Teaching and Educational Sciences	900,- €	900,- €	900,- €
Social work	700,- €	750,- €	850,- €
Economics and Management	800,- €	900,- €	900,- €

Tuition fees beyond the standard length of studies - non-EU students		
Field of study	I. Degree (Bc.)	II. Degree (Mgr.)
Teaching and Educational Sciences	1.200,- €	1.200,- €
Social work	1.000,- €	1.000,- €
Economics and Management	1.200,- €	1.200,- €

2 Faculty of Arts - tuition fees

2.1 Full-time studies - FF

Tuition fees after exceeding the standard length of study		
I. Degree (Bc.)	II. Degree (Mgr.)	III. Degree (PhD.)
950,- €	950,- €	950,- €

Tuition fees for concurrent studies	
I. Degree (Bc.)	II. Degree (Mgr.)
950,- €	950,- €

Studying a study programme exclusively in a language other than state language
950,- €

2.2 External form of study - FF

Tuition fees for studies in the external form
III. Degree (PhD.)
950,- €

2.3 Students outside the EU, unless an international treaty stipulates otherwise - FF

Non-EU students, unless an international treaty says otherwise
950,- €

3 Faculty of Health Sciences - tuition fees

3.1 Full-time studies - FZ

Tuition fees after exceeding the standard length of study		
I. Degree (Bc.)	II. Degree (Mgr.)	III. Degree (PhD.)
800,- €	800,- €	1000,- €

Tuition fees for concurrent studies	
I. Degree (Bc.)	II. Degree (Mgr.)
800,- €	800,- €

3.2 External form of study - FZ

Tuition fees for studies in the external form	
I. Degree (Bc.) - three-year study	700,- €
I. Degree (Bc.) - four-year study	600,- €
II. Degree (Mgr.)	900,- €

3.3 Students outside the EU, unless an international treaty says otherwise - FZ

Non-EU students, unless an international treaty says otherwise
1500,- €

4 Faculty of Theology - tuition fees

4.1 Full-time study - TF

Tuition fees after exceeding the standard length of study		
I. Degree (Bc.)	II. Degree (Mgr.)	III. Degree (PhD.)
650,- €	650,- €	500,- €

Tuition fees for concurrent studies	
I. Degree (Bc.)	II. Degree (Mgr.)
650,- €	650,- €

4.2 External form of study - TF

Tuition fees for studies in the external form		
I. Degree (Bc.)	II. Degree (Mgr.)	III. Degree (PhD.)
650,- €	650,- €	500,- €

4.3 Students outside the EU, unless an international treaty says otherwise - TF

Non-EU students, unless an international treaty says otherwise
650,- €

5 The amount of fees associated with studying at KU

5.1 Fees for the admission procedure

Material security of the admission procedure - paper application form				
Faculty/ workplace	Amount in €	Account number	Variable symbol	Specific symbol
Pedagogical				
Ruzomberok	39,-	SK86 8180 0000 0070 0022 4305	1300501904	*
Philosophical	30,-	SK70 8180 0000 0070 0022 4399	1400501	*
Theological				
Košice	35,-	SK34 8180 0000 0070 0008 5755	1510501	*
Spiš. Chapter	35,-	SK86 8180 0000 0070 0008 5886	1550501	*
Healthcare	45,-	SK56 8180 0000 0070 0024 0559	1600501	*

* The specific symbol for citizens of the Slovak Republic and the Czech Republic is the birth number. Other nationals do not fill in the specific symbol, but enter the first name, surname, study programme in the note for the recipient.

Material security of the admission procedure - electronic form of application				
Faculty/ workplace	Amount in €	Account number	Variable symbol	Specific symbol
Pedagogical				
Ruzomberok	35,-	SK86 8180 0000 0070 0022 4305	1300501904	**
Philosophical	25,-	SK70 8180 0000 0070 0022 4399	1400501	**
Theological				
Košice	35,-	SK34 8180 0000 0070 0008 5755	1510501	**
Spiš. Chapter	35,-	SK86 8180 0000 0070 0008 5886	1550501	**
Healthcare	45,-	SK56 8180 0000 0070 0024 0559	1600501	**

** The specific symbol is generated by the electronic application (the specific symbol can be a birth number or IDO - identification number of a person from AiS2).

5.2 Fees for proof of graduation

Copy of university diploma				
Faculty/ workplace	Amount in €	Account number	Variable symbol	Specific symbol
Pedagogical	66,-	SK86 8180 0000 0070 0022 4305	1300803904 (in SJ)	(date of birth) DDMMYYYYYY
			1300804904 (foreign language)	
Philosophical	35,-	SK70 8180 0000 0070 0022 4399	1400803	(date of birth) DDMMRRRR
Theological				
Košice	35,-	SK34 8180 0000 0070 0008 5755	1510803	(date of birth) DDMMRRRR
Spiš. Chapter	35,-	SK86 8180 0000 0070 0008 5886	1550803	(date of birth) DDMMRRRR
Healthcare	35,-	SK56 8180 0000 0070 0024 0559	1600803	(date of birth) DDMMRRRR

Copy of the certificate of state examination				
Faculty/ workplace	Amount in €	Account number	Variable symbol	Specific symbol
Pedagogical	66,-	SK86 8180 0000 0070 0022 4305	1300805904	(date of birth) DDMMRRRR
Philosophical	35,-	SK70 8180 0000 0070 0022 4399	1400805	(date of birth) DDMMRRRR
Theological				
Košice	35,-	SK34 8180 0000 0070 0008 5755	1510805	(date of birth) DDMMRRRR
Spiš. Chapter	35,-	SK86 8180 0000 0070 0008 5886	1550805	(date of birth) DDMMRRRR
Healthcare	35,-	SK56 8180 0000 0070 0024 0559	1600805	(date of birth) DDMMRRRR

Copy of the Diploma Supplement				
Faculty/ workplace	Amount in €	Account number	Variable symbol	Specific symbol
Pedagogical	66,-	SK86 8180 0000 0070 0022 4305	1300806904 (in SJ)	(date of birth) DDMMRRRR
			1300807904 (foreign language)	
Philosophical	35,-	SK70 8180 0000 0070 0022 4399	1400806	(date of birth) DDMMRRRR
Theological				
Košice	35,-	SK34 8180 0000 0070 0008 5755	1510806	(date of birth) DDMMRRRR
Spiš. Chapter	35,-	SK86 8180 0000 0070 0008 5886	1550806	(date of birth) DDMMRRRR
Healthcare	35,-	SK56 8180 0000 0070 0024 0559	1600806	(date of birth) DDMMRRRR

Issuance of an unclaimed proof of graduation (up to 1 year)*				
Workplace	Amount in €	Account number	Variable symbol	Specific symbol
Rector's Office	10,-	SK57 8180 0000 0070 0008 5923	11305	(date of birth) DDMMRRRR
Issuance of an unclaimed certificate of graduation (over 1 year)*				
Rector's Office	15,-	SK57 8180 0000 0070 0008 5923	11305	(date of birth) DDMMRRRR

* Stored documents not received by the deadline.

5.3 Fees for the rigorosum procedure

Ensuring the rigorosum procedure and the defence of the rigorosum thesis				
Faculty/ workplace	Amount in €	Account number	Variable symbol	Specific symbol
Pedagogical	800,-	SK86 8180 0000 0070 0022 4305	1300502904	(date of birth) DDMMRRRR
Philosophical	700,-/630,-*	SK70 8180 0000 0070 0022 4399	1400502	(date of birth) DDMMRRRR
Theological	450,-	SK34 8180 0000 0070 0008 5755	1510502	(date of birth) DDMMRRRR

*For full members of the KU Alumni Club.

Issuance of a diploma for the rigorous examination				
Faculty/ workplace	Amount in €	Account number	Variable symbol	Specific symbol
Pedagogical	150,-	SK86 8180 0000 0070 0022 4305	1300503904	(date of birth) DDMMRRRR
Philosophical	130,-	SK70 8180 0000 0070 0022 4399	1400503	(date of birth) DDMMRRRR
Theological	50,-	SK34 8180 0000 0070 0008 5755	1510503	(date of birth) DDMMRRRR

5.4 Fees for proof of studies

Student ID card or a copy of it				
Workplace	Amount in €	Account number	Variable symbol	Specific symbol
Rector's Office	10,-	SK57 8180 0000 0070 0008 5923	1930101001	IDO from AIS*

* Identification number of the person in the academic information system AiS2.

Extract study results from AiS				
Faculty/ workplace	Amount in €	Account number	Variable symbol	Specific symbol
Pedagogical	5,- (SJ)	SK86 8180 0000 0070 0022 4305	1300801904	IDO from AIS*
Philosophical	5,- (SJ) 7,- (AJ)	SK70 8180 0000 0070 0022 4399	1400801	IDO from AIS*
Theological				
Košice	3,30/1 p. (SJ) 6,60/1 p. (AJ)	SK34 8180 0000 0070 0008 5755	1510801	IDO from AIS*
Spiš. Chapter	3,30/1 p. (SJ) 6,60/1 p. (AJ)	SK86 8180 0000 0070 0008 5886	1550801	IDO from AIS*
Healthcare	3,30/1 p. (SJ) 6,60/1 p. (AJ)	SK56 8180 0000 0070 0024 0559	1600801	IDO from AIS*

* Identification number of the person in the academic information system AiS2.

Extract of study results from archival documents				
Faculty/ workplace	Amount in €	Account number	Variable symbol	Specific symbol
Pedagogical	6.60/1 p.	SK86 8180 0000 0070 0022 4305	1300802904	(date of birth) DDMMRRRR
Philosophical	10,-	SK70 8180 0000 0070 0022 4399	1400802	(date of birth) DDMMRRRR
Theological				
Košice	6,60/1 p.	SK34 8180 0000 0070 0008 5755	1510802	(date of birth) DDMMRRRR
Spiš. Chapter	6,60/1 p.	SK86 8180 0000 0070 0008 5886	1550802	(date of birth) DDMMRRRR
Healthcare	6,60/1 p.	SK56 8180 0000 0070 0024 0559	1600802	(date of birth) DDMMRRRR

Clinical practice record				
Faculty	Amount in €	Account number	Variable symbol	Specific symbol
Healthcare	10,-	SK56 8180 0000 0070 0024 0559	1600811	IDO from AIS*

* Identification number of the person in the academic information system AiS2.

Certificate of completion of clinical practice				
Faculty	Amount in €	Account number	Variable symbol	Specific symbol
Healthcare	5,-	SK56 8180 0000 0070 0024 0559	1600812	IDO from AIS*

* Identification number of the person in the academic information system AiS2.

A certificate of study, issued at the own request of a KU graduate or applicant, who have completed their studies pursuant to Section 66 of the Higher Education Act				
Faculty/ workplace	Amount in €	Account number	Variable symbol	Specific symbol
Pedagogical	3,-	SK86 8180 0000 0070 0022 4305	1300811	(date of birth) DDMMRRRR
Philosophical	3,-	SK70 8180 0000 0070 0022 4399	1400811	(date of birth) DDMMRRRR
Theological				
Košice	3,-	SK34 8180 0000 0070 0008 5755	1510801	(date of birth) DDMMRRRR
Spiš. Chapter	3,-	SK86 8180 0000 0070 0008 5886	649024	(date of birth) DDMMRRRR
Healthcare	5,-	SK56 8180 0000 0070 0024 0559	1600813	(date of birth) DDMMRRRR

5.5 Other KU faculties fees

Other KU Faculty of Education fees			
Account number	Variable symbol	Specific symbol	
SK86 8180 0000 0070 0022 4305	1300801904	(date of birth) DDMMRRRR	
Fee for			Amount in €
Fee for recognition of courses from previous studies (also for CCV PF KU, except students on mobility)			1,-/subject

Other KU Faculty of Arts fees			
Account number	Variable symbol	Specific symbol	
SK70 8180 0000 0070 0022 4399	1400807	(date of birth) DDMMRRRR	
Fee for			Amount in €
Fee for the distinction examination in case of nostrification of the diploma from foreign universities			100,-

Other KU Faculty of Health fees			
Account number	Variable symbol	Specific symbol	
SK56 8180 0000 0070 0024 0559	1600814	(date of birth) DDMMRRRR	
Fee for			Amount in €
Issuing a certificate, reference for the employer in Slovak language			5,-
Issuing a certificate, reference for the employer in a foreign language			10,-
Completion of foreign language forms by students and graduates			10,-

Other KU Faculty of Theology fees			
Account number	Variable symbol	Specific symbol	
SK34 8180 0000 0070 0008 5755	151510	(date of birth) DDMMRRRR	
Fee for			Amount in €
Certified extract of the subject information sheet			0,50-/1 p.
Fee for recognition of courses from previous studies (excluding students on mobility)			0.50-/1 subject

Fee for adding or deleting a course enrolled in AiS2 at the student's request**				
Faculty/ workplace	Amount in €	Account number	Variable symbol	Specific symbol
Pedagogical	3,-	SK86 8180 0000 0070 0022 4305	1300801904	IDO from AIS*
Theological				
Košice	3,-	SK34 8180 0000 0070 0008 5755	1510501	IDO from AIS*
Spiš. Chapter	3,-	SK86 8180 0000 0070 0008 5886	1550501	IDO from AIS*

**The fee will be charged after the supplemental enrollment deadline in the current academic year.

*Person's identification number from the academic information system.